

KITTITAS COUNTY FIRE DISTRICT #2

Ellensburg, Washington

Minutes of: Commissioners' Board Meeting, Special Session
Meeting date: April 1st, 2026
Meeting time: 3:30pm
Meeting place: 400 E. Mountain View, Station 29

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website, and the notice of special meeting was posted in the front window at 400 E. Mountain View on Tuesday, March 31st, 2026

Commissioners in Attendance: Pat Clerf, Neil O'Neill, Jerry Pettit and Andy Polak. Scott Ciraulo attended virtually.

Others in Attendance: ASM Sydney McBride and no members of the public.

1. Call to Order: Commissioner Clerf called the meeting to Order at 3:30pm and led the Pledge of Allegiance.

2. Approval of Agenda: Commissioner Pettit made a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda.

3. Executive Session:

Commissioner Clerf announced at 3:31pm the board would be going into executive session pursuant to RCW 42.30.140(4) (b) To review the performance of a public employee. The board requested that Chief Palmer stay to meet with the board. The executive session would be for 20 minutes until 3:51pm. At 3:51pm it was announced that executive session would extend for 30 minutes until 4:21pm. At 4:21pm it was announced that executive session would extend for 10 minutes until 4:31pm. The regular meeting resumed at 4:31 pm.

4. Fire Chief Search Update

Discussion occurred amongst the board regarding the Fire chief search. Chief Palmer shared that, would like the board to consider eliminating the duty chief part of the fire chief job. Chief's are always listening but it can be an officer response for most of the calls. Chief Palmer made some marks on the job description about the credentials in section 4-13 being something that shouldn't be required because you don't have those certifications once you get into a hire level officer position. That's something the has peeps for to delegate responsibilities to. The job description should have more company officer qualifications. You need someone with more credentials than company officer, as long as you aren't requiring them to be an EMT. Once a person gets this much experience, they let that stuff go. Not a requirement. Pettit no duty chief requirement. If our chief is not going to be required to do the duty chief rotation. At some point the department needs to look at creating an EMS officer. Commissioner

Polak said an MSO. Commissioner Pettit asked the group, what are your thoughts on a chief having the education requirement? Chief Palmer said it may not be needed. Commissioner Polak said that he shared the description with a few former fire chiefs. The consensus is that requiring all these detailed certifications is a lot. We need someone who can come into this situation to look at this organization and build. They must be ambitious, hard working and realize all the opportunities available. The Chief must live in the district.

4. Adjournment Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Pettit seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 4:44pm hours.

Pat Clark

Board Chair

[Signature]

District Secretary

