

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington

Minutes of: Commissioners' Board Meeting, Special Session
Meeting date: October 30th, 2025
Meeting time: 10:00am
Meeting place: 400 E. Mountain View, Station 29

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website, and the notice of special meeting was posted in the front window at 400 E. Mountain View on Tuesday, October 28th, 2025.

Commissioners in Attendance: Commissioner Ross Ogan, Pat Clerf, Jerry Pettit, Neill O'Neill, Scott Ciraulo.

Others in Attendance: Chief DJ Goldsmith, DC Moen, FSM Danae Cramer, ASM Sydney McBride and numerous firefighters/members of the public.

1. Call to Order: Commissioner Ogan called the meeting to Order at 1000 hours and led the Pledge of Allegiance.

2. Approval of Agenda:

Commissioner Pettit made a motion to approve the agenda. Commissioner Clerf seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

3. KVFR Budget

3.1 Overview of Funds: FSM Cramer Addressed the following:

- The workbook has been updated to show the historical snapshot and projections for year end 2025. There are some notes marking the fund level balances.
- Commissioner Pettit stated that we need to hold back on any significant spending through the end of the year, Commissioner O'Neill asked if there is anything that needs to be purchased that is big. FSM Cramer said the bunker gear for new hires and fire shelters. Commissioner Pettit asked if we are sure we need to do that, Chief Goldsmith said yes because of the new NWCG shelter rules.
- Discussion occurred about the station 27 Septic, Commissioner Ogan stated that needs to be done because it is a sanitary issue come spring.
- Chief Goldsmith said the only remaining big expense is Engine 282 which is still down in Yakima. We may be at a tipping point where the engine costs too much to maintain.

4. Budget Workshop:

4.1 Revenue:

- The board began to go line item by line item to discuss. The WA State Patrol Grant was increased to \$6,000, fire protection contracts increased to \$50,000, state mobilization revenues were adjusted based on history, Commissioner Pettit asked if this was based on evidential evidence, Danae responded yes, the \$45,000 number there is for reimbursement for Fire Chief OT but that number gets reimbursed. Chief Goldsmith responded see it pays for me get rid of me for 2 weeks, Commissioner Pettit responded that we can talk about that. Each item was adjusted to match closer to the 2025 and historical trend of revenue received.

4.2 Expenditures:

- The board began to go line item by line item to discuss. Office supplies were dropped to \$7,000, software expensive were reviewed, discussion occurred about the legal services and because we are going into a contract negotiation year, we will be needing to keep that number for now, advertisement items were not changed due to the strategic planning process next year and needing to have those meetings and advertisements. There was a typo discovered for unemployment that was adjusted from \$5,000 down to \$500. Commissioner Ogan recommended keeping fuel where it is at because of the new tax increases.
- Commissioner Pettit talked about the tools and equipment and asked about if that stuff can come out of the equipment funds. ASM McBride explained how the funds are all set up and general funds but everything needs to be followed for BARS coding.

4.2.1 Personnel Costs:

- The board reviewed the line items for personnel costs including retirement, social security and Medicare.

At 11:12am Commissioner Ogan requested a recess for 10 minutes. The Special Meeting resumed at 1122.

- As the meeting resumed Chief Goldsmith brought up that call volume is increasing so the value of the day car for transfers is important to look at for personnel costs, he also said that Lt. Gremel is working on developing a Reserve program to help with staffing. We could be looking at 6-8 Reserves because we are not able to increase full time employees at this time. The board discussed putting \$60,000 of the 2026 budget toward this. Chief Goldsmith also believes this will lead to ownership for volunteers.
- The prevention division participated in State Mobilizations, leading to an OT increase in their line item but it is reimbursed.
- L&I line items were reviewed.

4.3 Purchase Requests:

- The board discussed the need of the mattresses for station 29.
- The board discussed the recliner replacement and it was suggested that we put the recliners on a replacement plan to be on a 3 year rotation.
- The board looked at the equipment fund to review the apparatus needs.
- Commissioner Pettit asked about the radio request and it was discussed that some of the items are included in the normal operating costs.
- The bunker gear request was reviewed for \$90,000, discussions occurred that volunteer firefighters are in 20-year-old turn out gear and commissioner Ogan would like to see the money allocated for the SCBA's on medic units go to bunker gear for firefighter safety. Commissioner Ciraulo said that is illegal because we are required by RCW 296 to have SCBA's on medic units Commissioner Pettit responded that is a WAC not RCW. Commissioner Ogan asked Commissioner Ciraulo to show him within WAC 296-305 it states that. DC Moen brought up the WAC and they were unable to locate language that addressed that requirement. Commissioner Ogan asked Commissioner Ciraulo if he would want his family members in the out dated gear? Commissioner Ciraulo said he could ask the same question, its all a double edge sword. The commissioners discussed how they would like to do both, and only about 30 volunteers are active members. To the board the bunker gear seems to be the higher need, an idea was brought up that we can look at cheaper version of bunker gear for non-interior qualified volunteers. The board directed the Chief to investigate this with the bunker gear team.

4.4 Long-Term Savings Analysis: Discussion occurred that the fund balance will be spent down by about 1.9 million this year and in the current draft budget 1.4 million would be spend down next year.

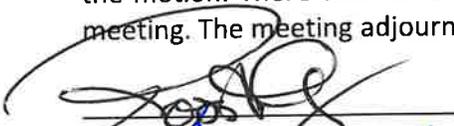
4.4.1 Capital Purchases: Discussion occurred about how we need to look at engine purchases in the future.

4.5 Reserve Analysis: Discussion occurred that these funds will not be touched.

4.6 Budget Position: Commissioner Pettit asked staff to again get together to take another good look at what we can do in addition to what has already been done because we are not where we should be. Commissioner Ogan said we cannot cut staffing levels, it has never been discussed or considered, we will trim all the low hanging fruit. Discussion also occurred about needing to look at the transfers for 2026 to consider.

5. Adjournment:

Commissioner Neil O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 12:33 hours.



Board Chair



District Secretary

