

**KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington**

Minutes of: Commissioners' Board Meeting
Meeting date: October 9th, 2025
Meeting time: 7:00pm
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Ross Ogan, Jerry Pettit, Scott Ciraulo and Neil O'Neill. Commissioner Clerf attended virtually.

Others in Attendance: Chief DJ Goldsmith, DC Moen, ASM McBride, FSM Cramer and numerous firefighters and members of the public.

Call to Order: Commissioner Ogan called the meeting to order at 7:00pm and led the Pledge of Allegiance.

1. Approval of Agenda:

Commissioner Ogan announced a suggested change to the agenda for executive session order between 10.1 and 10.2. Commissioner Pettit made a motion to approve the amended agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda.

2. Consent Agenda

- 3.1 Approve Proposed Meeting Minutes
 - September 11th, 2025 Meeting Minutes
- 3.2 Acknowledge Correspondence
 - Thank you note from Brenda to FF Skold and FF Goeman
- 3.3 Authorize to pay vouchers

October 2025		
Batch #	Amount	Description
2025.10.01	\$544,401.17	Payroll - General Fund 010
2025.10.02	\$187,531.35	Payroll - EMS Fund 011
2025.10.03	\$58,542.00	Accounts Payable - General Fund 010
2025.10.04	\$83,128.28	Accounts Payable - EMS Fund 011
2025.10.05	\$0.00	Accounts Payable - CON Fund 020
2025.10.06	\$23,114.26	Accounts Payable - Equipment Fund 041
\$896,717.06		

Commissioner Pettit made a motion to approve the consent agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

4. Badge Pinning Ceremony: Drew Campbell, Tyler Gremel, Josh Klopfer

Josh Klopfer was unable to attend the ceremony. Chief Goldsmith presented Drew Campbell with an oath as the Training Captain for KVFR. Chief thanked Drew for his time as the Training Lt. and looks forward to the continued good work in the training division. Chief Goldsmith presented Tyler Gremel with an oath as the Training Lt. and congratulated him on the appointment.

5. Public Comment items: Jeremy Haberman would like to thank the board for their support of Veteran's Day. FF Anderson will also be helping with the shop with a cop a cop event in December and will be requesting use of the station.

6. Administrative Reports:

6.1 Finance Report: FSM Cramer presented the attached report and addressed the following:

- Overtime report is attached. The total OT hours are 503.5 hours for Mobilizations.
- The county has still not sent over the corrected financial statements. The draft statements are attached. FSM Cramer is confident in the draft report is accurate but still does need the county reports. They are working on getting them for us, but the whole county is experiencing this.
- We have printed our first round of checks, but are still in the process of getting all of the our electronic accounts switched over to the new information.
- Payroll will be processed using our new account.
- The electronic request process streamlined the budget request process saving hours of work enter data submitted on paper forms into electronic and FSM Cramer doesn't have to worry about losing any paper. There were approximately 1.5 million dollars in asks, and the finance committee has done a preliminary review of the requests and 2026 budget.
- FSM Cramer presented the requested REMS unit cost analysis, the total cost to put the REMS unit in service is \$86,000. The mobilized personnel and backfill costs are at about \$92,000. To date the reimbursement on deployments has been \$107,000.
- KVFR has billed \$319,000 in mobilization through September and received \$165,000.

6.2 District Secretary Report: DS McBride presented the attached report and addressed the following:

- The WFOA conference is October 22-25th.
- Systems Designs is currently recommending that Medicare claims be held for the time being so they don't have to rebill each claim, this practice will not interfere with revenue steam at this time. If the government shut down continues, they will need to proceed with being after a few weeks.
- As a reminder no district resources can be used for campaigning.

6.3 Deputy Chief Report: Chief Moen is as a Volleyball game, in his absence Chief Goldsmith presented the attached report and addressed the following:

- KVFR is on track to be well over 5,000 calls this year. That's a 8.5% increase from last year.
- Transfers continue to trend down. We are not certain what is causing the decrease.
- Staffing has improved.
- Greysen Mack joined KVFR as a FF-EMT on October 1st and has been assigned to C-shift.
- There are potential big changes with Yakima Fire and they are not doing an academy next year, so KVFR will be sending new hires to the Washington State Fire Training Academy.
- Lt. Klopfer is on C-shift now and Captain Campbell is in the training division along with Lt. Gremel.
- All GIS changes have been sent to Kittcom for response guidelines.

- KVFR receives two new medic units on October 22nd.
- 80% of the call volume is EMS; 20% Fire.

6.4 Chief Report: Chief Goldsmith presented the attached report and addressed the following:

- KVFR is fully staffed, we did have a member resign, Kaelan Nelson, we did an exit interview yesterday and he will be missed. We have hired to fill his position.
- We are continuing to have talks about the day car at LMC meetings. Chief Goldsmith believes that we are close to an MOU and will be advertising for those positions soon.
- The executive team staff meetings are continuing and progressing well.
- Response models have been updated and he has received very little negative feedback, most everything is positive.
- Meetings with KVH are going well, he will be presenting at their next board meeting but will see because he is also scheduled for the Commissioner conference.
- Budget requests are in, thank you to Ross Ogan, Danae Cramer, Chris Moen and Sydney McBride for the couple of hours spent going through the request. The budget is tight so we will see what we can fund.
- The internal questioner is out to all personnel. We currently have 24 responses. The average response time is 72minutes.
- Chief Goldsmith attended a WUI meeting in Moses Lake and learned that Kittitas County residents are losing insurance faster than other places in the state. He drove out to a house in Badger Pocket that lost insurance and they have zero wildland threat from his perspective. Others are losing their mortgages because they need to have insurance. Chief has spoken with people in Spokane who are having the same trouble.
- The wildland program has been very successful this year, Chief Goldsmith will be doing his own revenues report on the program including the REMS unit, he will report all the net profits.
- Chief Goldsmith obtained a UTV trailer from the forest service, so we didn't buy the trailer, it was free to the district and its very nice. He is reaching out to KCSO for a partnership for a command unit.
- Chief Goldsmith would like to get feedback from the commissioners on their weekly Friday conversations and if there is something else the board wants him to provide them with, please let him know. The board didn't have any feedback other than they appreciate the updates.
- Chief Goldsmith is proposing a schedule change to a 48/96 for the IAFF Local 663 for 2026. This will increase moral and there will be a trial period.
- A meeting with DOT regarding fuel mitigations occurred, there is some frustration from the Fire Chief's in the region due to the lack of mitigation efforts and costs. Some of the issue is that DOE has not approved the burning, Chief Goldsmith has reached out to Sean Hopkins to start moving the plan forward. Chief Goldsmith will be involved with the project and the analytics will tell the story.
- Chief Goldsmith is talking with a fellow fire chief regarding annexation vs contract for service. Some of this is because of what was brought up with WSRB affecting

the annexation potentially. He is still working on this and will present the pros and cons.

- We presented a letter to the county and received one back. Our attorney Brian Snure is aware and will be apart of the process. The commissioners discussed that they would like to proceed with setting up a meeting and work the process, Commissioner Ogan and Clerf attended a meeting with Brian Snure regarding the process and believe that because the county will have their legal advisor present, KVFR should as well. The commissioners gave the direction to continue the process and set up a meeting that works. They would like the Board Chair and Vice Chair as the commissioner reps.
- Chief Goldsmith and Sydney met with City Manager Heidi Behrends Cerniwey to start negotiating a contract for service with the City. She was presented with the same letter that was given to the county. We are going to get some time on the books to renegotiate over the next few months. Commissioner Ciraulo asked how it was received from the City Manager, Chief Goldsmith responded, I think well. The question that she did have was about the emergency manager and would like to clarify and define that role for Chief Goldsmith and provide training.
- Chief Goldsmith's schedule has not changed, he has been given an honors society award from the Dean for his college studies.
- As we get into the first of the year and the budget is approved, Chief Goldsmith will be trying to get the process moving and something on the books because he has verbal quotes about the strategic plan.
- Chief Goldsmith would like to thank every single member of our agency. Its one family but it takes a village.

6.5 Commissioner Report: Commissioner Pettit did not attend Kittcom today. Chief Goldsmith shared that they are moving what expenses they can into the 2/10's money. KVFR is seeing an increase of dispatch fees to \$58-\$60,000 for 2026. The main reason why we are seeing an increase is because it is based on call logs. There is no more traveling dispatchers. They are all Kittcom employees. The CBA was just signed and will bring everyone up to comparable, everyone is pleased. The radio project is continuing and improving communication.

7. Unfinished Business: None

8. New Business:

8.1 Set Public Hearing for 2025 Budget Adoption: Commissioner O'Neill stated that he believes it should be the 2026 Budget, DS commented yes that you for catching that. Commissioner Pettit made a motion to set the Public Hearing for the 2026 Budget Adoption on Thursday, November 13th at 7pm. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.2 Resolution 25-19 Cancel and Reissue Warrant: Commissioner Pettit made a motion approve Resolution 25-19. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.3 Resolution 25-20 Unclaimed Property: Commissioner Pettit made a motion approve Resolution 25-20. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.4 Fire Protection Contracts- Nontaxed entities: Commissioner Pettit stated that we have previously discussed this under the Chief report and have already given direction to the administrative staff.

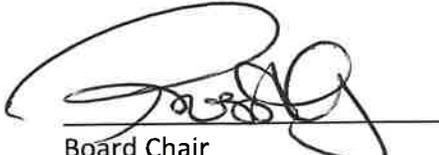
Please keep us posed. Sydney said she will reach out and get a meeting set and keep the board apprised.

9. Good of the Order: Commissioner Clerf asked Commissioner Ciraulo for an update on LMC. Commissioner Ciraulo said he was not present at the last meeting but knows things went well. Chief Goldsmith shared that there was a volunteer orientation last night with lots of volunteers wanting to join including spouses of existing volunteers. He would like to thank Captain Baker, for coming to the volunteer information night.

10. Executive Session: At 7:51pm Commissioner Ogan announced the board would be going into two executive sessions pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress and RCW 42.30.110(1)(g) to review the performance of a public employee. The executive session would be for 40 minutes until 8:31pm. Commissioner Ogan requested FSM Cramer, DS McBride and Chief Goldsmith remain for the first portion of the executive session to meet with the Board members. At 8:31 it was announced that the first executive session would extend for 10 minutes until 8:41 pm. At 8:41 it was announced that the executive session would be going into the second executive session and requested Chief Goldsmith to stay to meet with the board, the executive session would be for 5 minutes until 8:46pm. At 8:46 it was announced that executive session would extend for 10 minutes until 8:56 pm. The regular meeting resumed at 8:56 pm.

11. Adjournment

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Pettit seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 8:57 pm hours.


Board Chair


District Secretary

