

COMMISSIONERS MEETING AGENDA
Thursday, June 12th, 2025 – 7:00pm

1. Call to Order and Pledge of Allegiance
2. Approval of Agenda

Action Item: *MOTION to approve*

3. Consent Agenda

Items listed below have been distributed to the fire commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the consent Agenda and placed on the Regular Agenda at the request of a fire commissioner or at the request of a member of the public with concurrence of a fire commissioner. Requests to remove items should be made under Item 2 Approval of Agenda prior to approval of agenda.

Action Item: ***MOTION to approve***

- 3.1 Approve Proposed Meeting Minutes
 - May 8th, 2025-Meeting Minutes
 - May 13th, 2025- Special Meeting Minutes
- 3.2 Acknowledge Correspondence
 - Thank you note for Jeremy Haberman for Dispatchers Appreciation Week
 - Thank you note from Renfrow Family/Daughter
 - Thank you note from Renfrow Family
 - Thank you note from Kittitas County EMS
- 3.3 Authorize to pay vouchers

JUNE 2025		
Batch #	Amount	Description
2025.06.01	\$559,616.10	Payroll - General Fund 010
2025.06.02	\$224,944.19	Payroll - EMS Fund 011
2025.06.03	\$47,695.64	Accounts Payable - General Fund 010
2025.06.04	\$23,936.47	Accounts Payable - EMS Fund 011
2025.06.05	\$857.86	Accounts Payable - CON Fund 020
2025.06.06	\$104,826.77	Accounts Payable - Equipment Fund 041
\$961,877.03		

4. Public Hearing: None.
5. Public Comment items not included on agenda (Please limit comments to 3 minutes)
6. Administrative
 - 6.1 Finance
 - 6.2 District Secretary Report
 - 6.3 Deputy Chief Report
 - 6.4 Chief Report
 - 6.5 Commissioners Report
7. Unfinished Business: None.

8. New Business

- 8.1 Interlocal Agreement/Contract Kittitas County Fire District 4
Action Item: Motion to Approve
- 8.2 Interlocal Agreement/Contract Kittitas County Fire District 14
Action Item: Motion to Approve
- 8.3 Firefighter EMT/Paramedic Hiring Eligibility List
Action Item: Motion to Sunset
- 8.4 Resolution 25-14 Investment Officers
Action Item: Motion to Approve
- 8.5 Fire Chief Contract- Administrative Time
Action Item: Discussion
- 8.6 Resolution 25-15 Appoint Auditing Officer
Action Item: Motion to Approve

9. Good of the Order

10. Executive Session: RCW 42.30.110(1)(g) To review the performance of a public employee.

11. Adjournment

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington

Minutes of: Commissioners' Board Meeting
Meeting date: May 8th, 2025
Meeting time: 7:00pm
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Ross Ogan, Jerry Pettit, and Neil O'Neill. Scott Ciraulo had an excused absence.

Others in Attendance: Chief DJ Goldsmith, DC Moen, ASM McBride, FSM Beckett and numerous firefighters and three members of the public.

Call to Order: Commissioner Ogan called the meeting to order at 7:00pm and led the Pledge of Allegiance.

1. Approval of Agenda:

Commissioner Clerf made a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda.

2. Consent Agenda

- 3.1 Approve Proposed Meeting Minutes
 - April 10th-Meeting Minutes
- 3.2 Acknowledge Correspondence
 - Thank you note for BOFC
- 3.3 Authorize to pay vouchers

MAY 2025		
Batch #	Amount	Description
2025.05.01	\$518,024.25	Payroll - General Fund 010
2025.05.02	\$209,652.10	Payroll - EMS Fund 011
2025.05.03	\$83,767.59	Accounts Payable - General Fund 010
2025.05.04	\$21,623.41	Accounts Payable - EMS Fund 011
2025.05.05	\$24,187.90	Accounts Payable - CON Fund 020
2025.05.06	\$31,708.59	Accounts Payable - Equipment Fund 041
\$888,963.84		

Commissioner O'Neill made a motion to approve the consent agenda. Commissioner Clerf seconded the motion. Commissioner Pettit requested that the utilities bills be investigated further because he noticed the same stations have huge differences in costs. Manda Beckett stated that some of the bills are two months instead of one month but will follow up. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

4. 2024-2025 Recruit Class Graduation: The ceremony took place at 7:02pm. Chief Goldsmith lead the recognition of the 2023-2024 KVFR Recruit Class. Chief thanked the volunteers for their service and time they committed to the recruit academy. He spoke about the certification process for the recruits and the course work completed. Commissioner Ogan asked for a 10-minute recess of the meeting to allow for light refreshments to be served for the badge pinning ceremony at 7:11pm. The meeting resumed at 7:21pm.

5. Public Comment items: None.

6. Administrative Reports:

6.1 Finance Report: FSM Becket presented the attached report and addressed the following:

- April Revenue and expenditures are attached. Manda reached out to the Washington State auditor's office to get the audit completed before she leaves. They are currently reviewing the items and will set up an exit interview.
- The California wildland reimbursement has been approved but we haven't received the funds.
- We have submitted for the remaining balance of the SCBA grant.
- OT report is attached.

6.2 District Secretary Report: District Secretary McBride presented the attached report and addressed the following:

- Thank you to the board for allowing me to attend the AWC training.
- Position Number 1 for the District Commissioner is open and filing week is May 5-9th.
- We have hired 4 new firefighters in 2025 and will need to look at the current eligibility list.

6.3 Deputy Chief Report: DC Moen presented the attached report and addressed the following:

- The April responses totaled 456; 373 EMS, 58 Out of County Transfers and 83 Fire Responses. YTD is 1764 which is an 11.5% increase from 2024.
- Kyle Martin and Ian are returning from the academy and have been assigned to shifts.
- The station 29 fence project is completed.
- The response guidelines have been given to Kittcom.
- The REMS project is set to be operational by June 1st. We have light duty members working on it.

6.4 Chief Report: Chief Goldsmith presented the attached report and addressed the following:

- Staffing remains a concern we have 7 out on leave and 2 at paramedic school.
- Danae Cramer has been selected to fill Manda's Financial Services Manager Position.
- Meetings with KVH are going very well. They are going to be running a levy for \$0.75.
- There is an ILA with Nile Fire to help with the mutual aid response for our hospital district area that is accessed off 410.
- Chief is looking at holding another training burn at Bowers Field in June.
- He has looked at two consultants to get the idea of cost for the development of a strategic plan and believes we need to invest in this to allow KVFR to have the vision of the future.
- Chief has looked into getting an agreement figured out for Station 26's property and is talking about the potential for a joint fire station.

6.5 Commissioner Report: Commissioner Pettit shared that

7. Unfinished Business: None

8. New Business:

8.1 Joint Board Meeting Kittitas County Fire District 4: Commissioner Pettit made a motion to set the Joint Board Meeting with KCFD4 at the Ranch Restaurant in Vantage on Tuesday, May 13th at 12pm. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.2 Resolution 25-10 Transfer Funds: Commissioner Pettit made a motion to approve Resolution 25-10. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.3 Interlocal Agreement Yakima Fire District 14: Discussion occurred about the ILA being needed because Nile has been providing mutual aid to an area off of 410 without an agreement. Commissioner Pettit commented that he had some questions for Chief Goldsmith regarding the delegation of EMS for another agency from outside of our County helping with EMS calls. Chief Goldsmith said he will get the questions answered and follow up. Commissioner Pettit made motion

to table this item until next meeting. Commissioner O'Neill seconded. There was no further discussion and the motion passed unanimously.

8.4 Resolution 25-11 Cancel & Reissue Warrant: Commissioner O'Neill made a motion to approve Resolution 25-11. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.5 Resolution 25-12 Cancel and Reissue Warrant: Commissioner Pettit made a motion to approve Resolution 25-12. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.6 Resolution 25-13 Bank Account Authorized Signers: Commissioner O'Neill made a motion to approve Resolution 25-13. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.7 MOU: Provisional/Temporary Hire(s): Commissioner Pettit made a motion to approve provisional hires. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

9. Good of the Order: None.

10. Executive Session: Commissioner Ogan announced the board would be going into executive session pursuant to RCW 42.30.140(4) (b) To review the performance of a public employee. The executive session would be for 15 minutes until 9:17pm. Commissioner Ogan requested Chief Goldsmith remain for the executive session to meet with the Board members. At 9:17 it was announced that executive session would extend for 15 minutes until 9:32 pm. At 9:32 it was announced that the executive session would extend for 5 minutes until 9:37pm. The regular meeting resumed at 9:37 pm.

11. Adjournment

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 9:39 pm hours.

Board Chair

District Secretary

KITTITAS COUNTY FIRE DISTRICT #2

Ellensburg, Washington

Minutes of: Commissioners' Board Meeting, Special Session
Meeting date: May 13th, 2025
Meeting time: 12:00pm
Meeting place: The Ranch Restaurant located at 301 Vantage Highway, Vantage, WA 98950

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website, and the notice of special meeting was posted in the front window at 400 E. Mountain View on Monday, May 12th, 2025.

Commissioners in Attendance: Ross Ogan, Pat Clerf, Scott Ciraulo (Virtually) and Jerry Pettit. Commissioner O'Neill had an excused absence.

Others in Attendance: The KCFPD4 Board of Commissioners and ASM Sydney McBride and no members of the public.

1. Call to Order: Commissioner Ogan called the meeting to Order at 12:13pm and led the Pledge of Allegiance.

2. Approval of Agenda: Commissioner Clerf made a motion to approve the agenda. Commissioner Pettit seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda.

3. Executive Session:

3.1 Mutual Aid/Response Guidelines/Interlocal Agreement between KCFPD4 and KCFPD2:

Commissioner Ogan thanked KCFPD4's board of commissioners for taking the time to sit down to talk mutual aid and response guidelines. Chief Goldsmith shared that this conversation started after the Hazmat call of the semi-trailer and it that overall response cost KVFR \$4,400. KVFR has seen an 11.5% increase in call volume and everything comes back to a cost for our agency to provide service. Chief Goldsmith said we browned out a station last week, first time ever for KVFR. We have lots of people off on extended sick leave. KVFR has worked to get robust mutual aid for KVFR and other Grant County agencies. Chief shared that Chief Lynn now has a mutual aid agreement with Royal Slope and Chief Lynn is committed, if KVFR have fires to assist with mutual aid. They are not interested in a the same response for Vantage Fire based on history with Vantage.

Commissioner Ogan announced that the board would be taking a recess at 12:22 to grab food for the meeting. The Regular meeting Resumed at 12:29pm.

Commissioner Stockdale asked Chief William Rose about their relationship with Grant county 10 or 8. They felt like it was mutual on Vantage part because if they see smoke they would go over and help. But they do have limited staffing.

Chief Goldsmith stated that what scares him about Vantage right now is the number of people who are sitting in traffic, because of the bridge project and there is 2.5 years left in the project. Discussion occurred that WSDOT has had meetings but has not done anything to mitigate the hazards for wildland fire based on recommendations from the fire service agencies. Commissioner Stockdale felt it is frustrating because it leaves Vantage fire with millions in cost for fire suppression not to mention the life safety aspect. Chief Goldsmith shared that moving forward we need to find a way for our two agencies to work together. Commissioner Clerf spoke up that it is simple that we don't have a ton of people right now, an entire shift is out on leave. Commissioner Pettit then stated that we do have more volunteer than Vantage but less than you would think. We had a fire the other night and we only had 4 volunteer show up.

Discussion from Chief Goldsmith occurred that the state is changing the way they fight wildland fire by hitting them fast hard and early. Keeping the initial response big to keep the incident from getting big. Chief Goldsmith then stated that the problem with Vantage fire is that you don't have the resources needed to draw from and can surround and drown the fires. You have major infrastructure going in and the county isn't requiring the hotel to be sprinklered anymore. KVFR is a bigger agency with more capacity. We could bring you up in your WSRB rating a contract with us would bring you from a 7 to a 5 and you would get the same rating as us.

Commissioner Stockdale said the big thing is that we would want to guarantee our community that a response is coming. Chief Rose said it sucks because we don't have the volunteers to staff for calls. They understand that KVFR is coming for all EMS calls. Commissioner Stockdale asked if KVFR would be willing to do billing for structure fire response on a base fee. Chief Goldsmith said that agreements can be written several different ways, per call basis, ect. Commissioner Pettit, spoke up that bill for service, would bankrupt you quickly and its not something we would want to do. The other option Vantage fire can do is, potentially get a levy lid lift. Nobody likes to pay taxes but if you look at the offset of that it beneficial to your community. Commissioner Ogan asked if Vantage has a contract with Auvil Fruit. Commissioner Stockdale responded, kinda, they opted out in the 1970's and started having the discussion again 5/6 years ago but it hasn't been paid it would be about \$10,000 a year of funding.

Chief Rose stated that he like the idea of a contract that guarantees that someone is coming when volunteers are not around. Commissioner Stockdale stated that this is not a wildland issue, we are concerned about structure fires. DNR or YTC is responsible for most of the wildland that doesn't threaten vantage. Chief Goldsmith state that his disagrees and it is everything for Vantage that is a concern from vehicle fires to hazmat response. Commissioner Stockdale said that the town of Vantage has only been threatened by a wildland fire when someone set the fire during a backburn operation. Over the years it hasn't been threatened otherwise.

Commissioner Pettit asked that in your discussions with Auvil fruit, has there been discussion to provide volunteers. Chief Rose, no there wasn't. Chief Goldsmith stated that we can get wildland assistance for Vantage because now house bill 1498 covers that the aircraft and fire districts, need to have a FLRA agreement to get the resources. You have to have trained personnel to utilize that. YTC will no longer be able to use aircraft off of YTC.

Chief Rose then stated that he doesn't want to be IC for these incidents because we don't have the manpower to fight the fires. Commissioner Clerf stated that we are in a pickle, just like you are. We closed one of our manned stations for the first time because we don't have staffing. Chief Goldsmith stated that when the world is on fire volunteers will come out. Commissioner Clerf stated that he is not looking to sign an agreement right now, but maybe once our staffing looks better.

Commissioner Stockdale stated that any help would be greatly appreciated. Chief Goldsmith stated that he has a good relationship with Auvil fruit can help figure out the payment/contract for KCFD4. Commissioner Pettit asked what Vantages biggest need is right now, Chief Rose responded a structure fire response. He would like to have an agreement for a response. Commissioner Stockdale stated that annexation is not a point of interest but maybe that would change over time. Right now, our revenue is about \$41,384.00.

Chief Goldsmith stated that he could do a cost benefit analysis and with 35 calls or so a year, it would be about \$25,000 for us to cover the district. Commissioner Ogan asked if we are still on an auto aid agreement during the fire season? Chief Goldsmith said no, Commissioner Stockdale stated that he believes all Vantage needs help with is a structure fire response. There was discuss that Vantage needs to do a better job with communicating with KVFR if they want a response or not. Chief Goldsmith stated that his biggest fear by not automatically responding to all incident types for Vantage is the consequences for people who may get stuck in wildland fire. Commissioner Ogan stated that he is worried and wants to help his neighbors. Commissioner Pettit stated that it sounds like structure fires are the incidents they are asking for resources on and to see what an agreement would look like. Chief Goldsmith would like to see an auto aid agreement for all types of incidents. Chief Rose asked about WSRB and insurance credits, auto aid agreements vs mutual aid agreements. Chief Goldsmith stated that they only look at auto aid not mutual aid.

Commissioner Stockdale would like to propose \$20,000 a year for structure fires. The commissioners all thanked each other for the conversation and talked about having a draft agreement to see what it could look like for responses.

4. Adjournment Commissioner Pettit made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 1:50pm hours.

Board Chair

District Secretary

Thank you so
much for the
amazing food!
~Melissa~

Sometimes when I'm hungry,
I reminisce about that
gorgeous charcuterie board
y'all delivered.
Thank you so much.
♥ Giselle

Thank you!
-Combe

That was amazing!!
Thank you ♥
-Kailee

THANK YOU!
-K Brian

KVFR -

Thank you so much for feeding our
bellies with the amazing assortment
of goodness. Our bellies were full!

Brian Smith

Kyle

Claire
Kelly

Amanda Ross

Jon R.

Thank you, Kath & Chanelle



Dear KVFR First Responders -

Thank you so much to all of you who were involved in honoring my dad, Wyman Renfrow, during his procession to the cemetery on 5/31. We were honored to have a truck lead the way, trucks and personnel saluting at the cemetery, and the Last Call. My dad loved being a firefighter and I know he was honored, too. Thanks Rick West for helping to coordinate it all. Thank you all for the hard work you do! family
Barb Renfrow-Baker

5/31/2025

DEAR FRIENDS of RET. CAPT.
WYMAN RENFROW,

Just saying "thank you"

doesn't seem enough.

I hope you know

how appreciated you

really are.

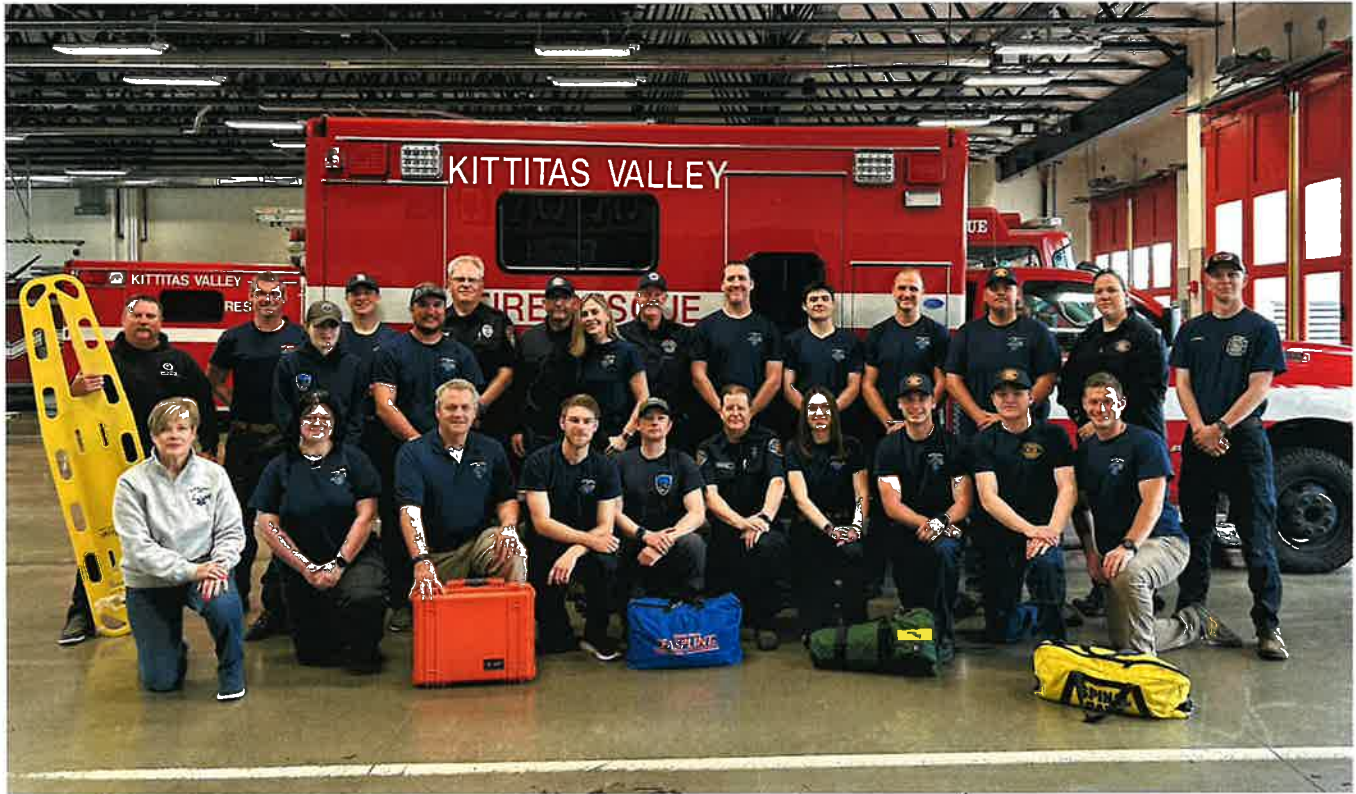
WITH ALL OF OUR GRADITUDE
FOR HIS BEAUTIFUL
SEND OFF & FINAL CALL ♥

OUR LOVE, →  RENFROW

LINDA BOGGS & FAMILY &
ALL THE FAMILY OF WYMAN -

BARB, RICHARD, ROB, JENNIFER
& STEP KIDS 😊

KIDS



Eric Liberson
Wade Weaver
Jim Le
Anderson
Wenzel
James
Naile
Griffin
Lax
Michael Olson
Charles
Rich Elliott
Sean Pollard
Lauren Fritts
Emilee Boyle
Victoria Groesbeck

THANK YOU
FOR YOUR SUPPORT!

The KCEMS Division and EMT Students would like to extend a heartfelt thank you for the opportunity to develop their EMS skills with the help of your team.

Rich Elliott, Senior EMS Instructor
Dr. Horsley, Cheryl Burrows, & Victoria Groesbeck (EMS Division)
Participating Agencies:
Kittitas Valley Fire & Rescue, Fire District #1, Fire District #6, Fire District #7, Roslyn Fire Dept., Cle Elum Fire Dept.

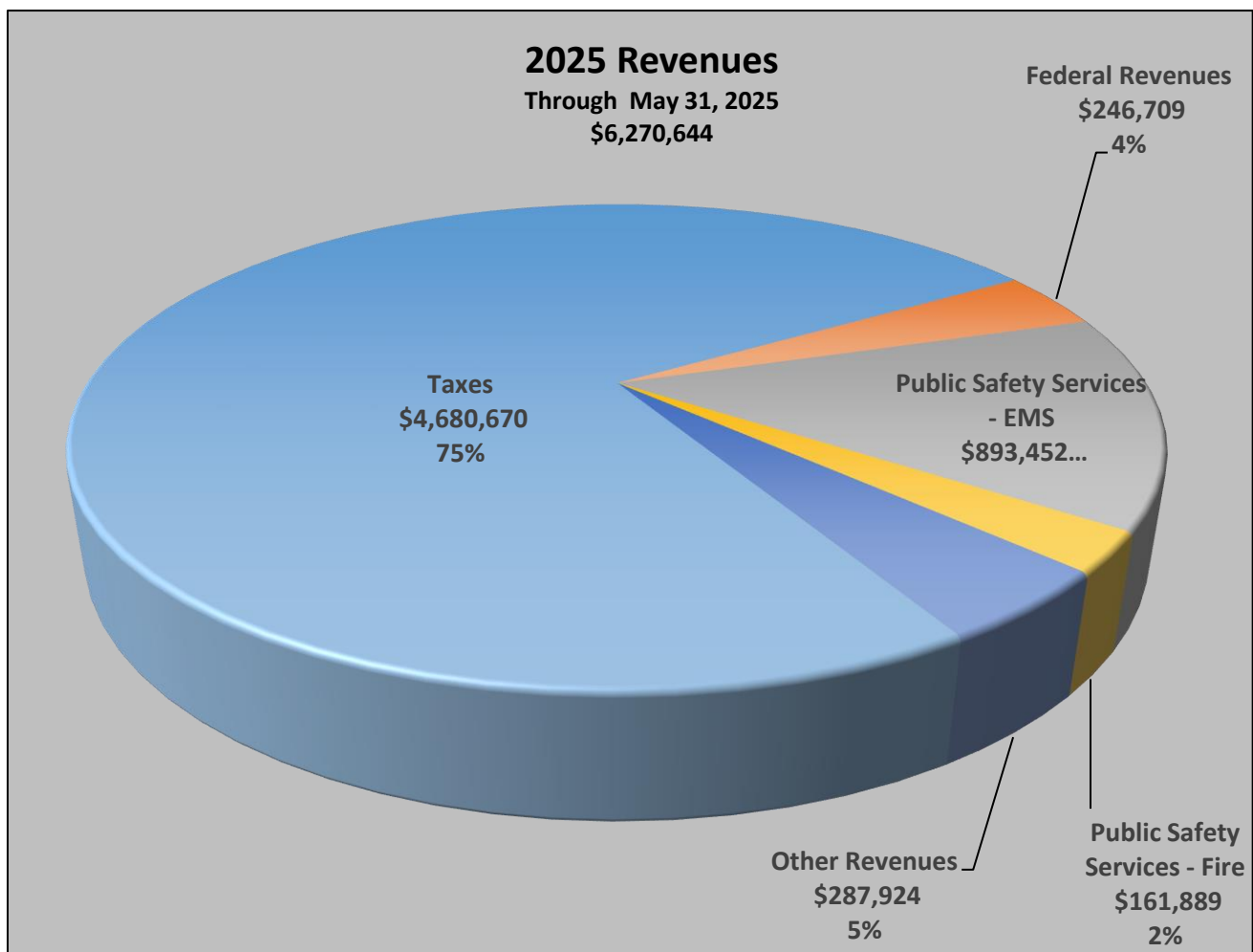


KITTITAS VALLEY FIRE & RESCUE

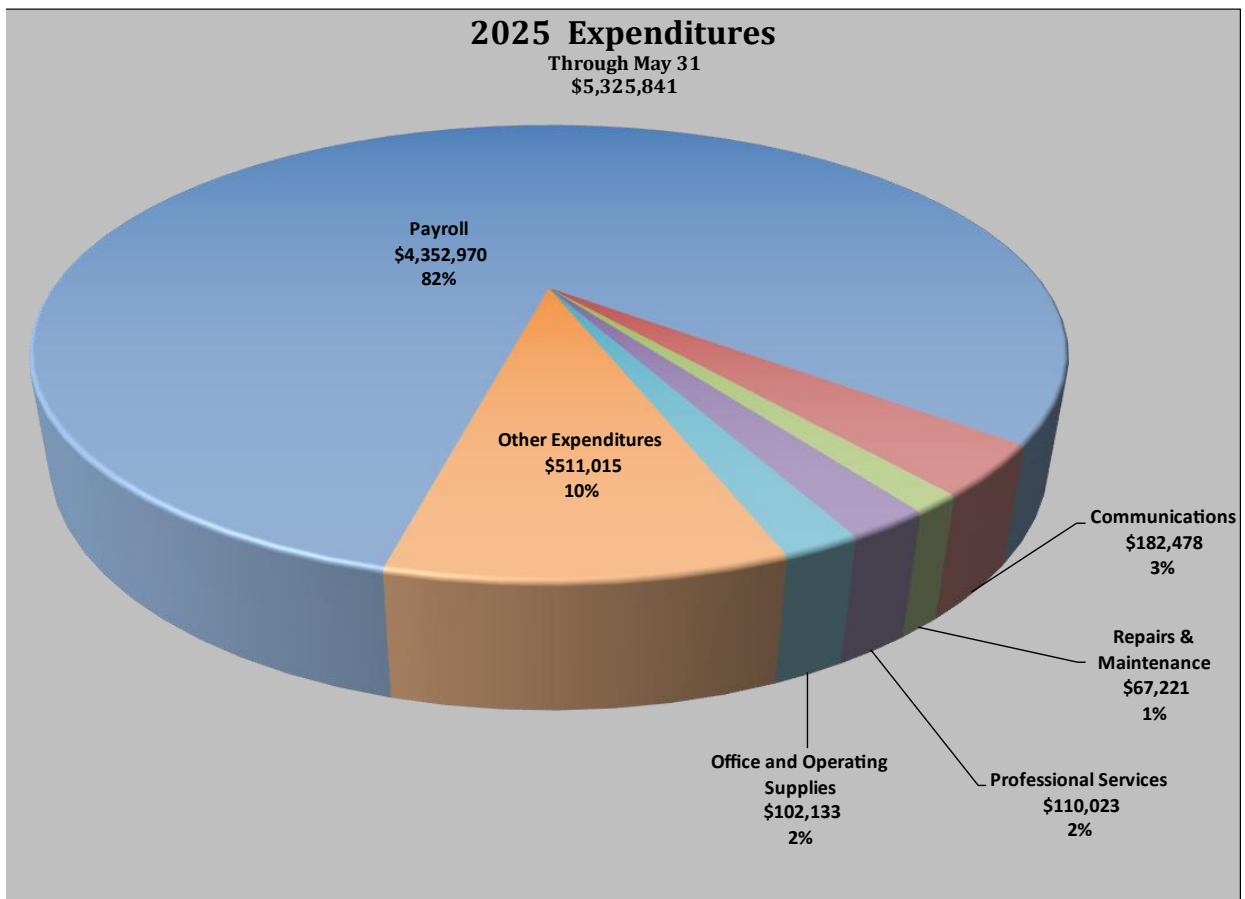
400 E Mountain View Ave • Ellensburg, WA 98926 • (509) 933-7239 • Fax (509) 933-7245

FINANCE UPDATE – June 12, 2025

- **Overtime Report:** The overtime report is attached.
- **Financial Statements:** The detailed financial statements with the May revenues and expenses are attached.
- **Revenue:**



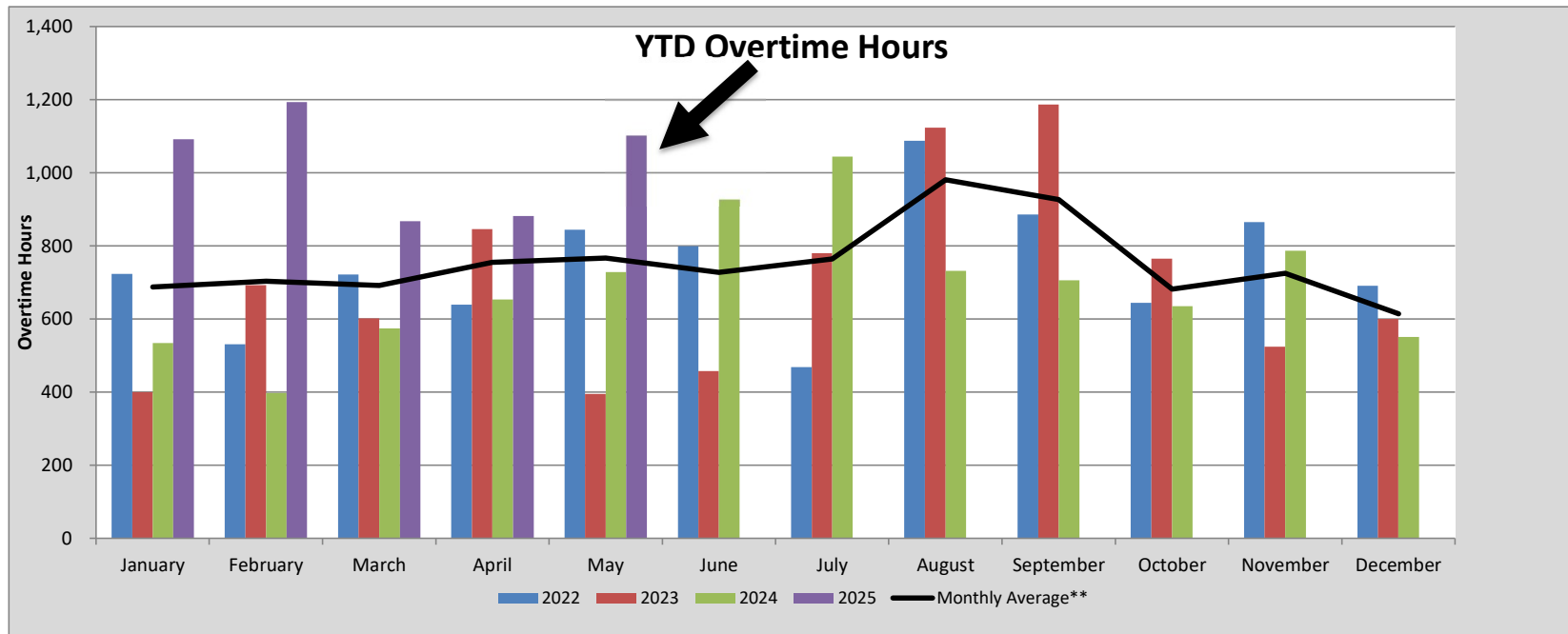
- **Expenditures:**



- **Washington State Auditors:** The Financial and Accountability Audits were completed prior to Manda's departure. The Exit Conference took place on June 6. The State Auditor's Office expressed their appreciation to staff and specifically Manda for cooperation and assistance during the audit.
- **Assistance to Firefighters Grant:** Last month it was reported that there was an amendment submitted for an additional \$74,449.67. That amendment was approved, and the funds were received 6/2.
- **California 2025 Wildfire:** The reimbursement request for the California 2025 Wildfire has been approved by Washington Military Department and payment remains outstanding.
- **Rescue Equipment:** The remaining \$6,000 reported last month has been received and the total purchases are \$80,811.60.
- **Kittitas County Auditor:** There are several tasks that will need to be completed in order to move forward with cutting checks independent of the Auditor's Office. Programming in BIAS, policies, procedures and selecting a banking institution. Target date for completion is August.

2022 - 2025 OVERTIME SUMMARY

	2022		2023		2024		2025	
	OT Hours	Dollars	OT Hours	Dollars	OT Hours	Dollars	OT Hours	Dollars
January	723.00	\$37,373.27	400.00	\$24,027.37	534.00	\$33,530.36	1,092.00	\$73,267.28
February	531.00	\$30,965.51	693.00	\$43,311.00	398.00	\$25,437.79	1,193.00	\$84,861.04
March	722.00	\$43,033.00	602.00	\$35,651.21	574.00	\$36,140.99	868.00	\$62,139.81
April	639.00	\$34,155.54	846.00	\$52,864.89	654.00	\$39,463.29	882.00	\$63,365.66
May	844.00	\$46,019.68	395.00	\$23,599.07	729.00	\$45,747.64	1,102.00	\$74,738.70
June	799.00	\$45,608.81	458.00	\$28,430.92	927.00	\$58,155.18		
July	469.00	\$25,901.46	780.00	\$48,750.48	1,045.00	\$64,963.73		
August	1,088.00	\$60,792.70	1,124.00	\$68,359.57	732.00	\$45,264.87		
September	886.00	\$47,938.83	1,187.00	\$71,313.88	706.00	\$46,306.95		
October	644.00	\$34,995.49	765.00	\$47,240.08	635.00	\$40,110.45		
November	865.00	\$47,212.27	524.00	\$31,842.74	787.00	\$49,395.62		
December	691.00	\$40,945.31	600.00	\$37,454.40	551.00	\$37,199.47		
Totals >>	8,901.00	\$494,941.87	8,374.00	\$512,845.61	8,272.00	\$521,716.34	5,137.00	\$358,372.49
Monthly Average	741.75	\$41,245.16	697.83	\$42,737.13	689.33	\$43,476.36	1,027.40	\$71,674.50



2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 08:25:58 Date: 06/12/2025

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010 GENERAL FUND 636-010

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 010	Beginning Balance	5,400,000.00	5,783,741.60	(383,741.60)	0.0%
	308 Beginning Balances	5,400,000.00	5,783,741.60	(383,741.60)	0.0%

310 Taxes

311 10 00 000	Property Tax	8,500,000.00	4,680,669.89	3,819,330.11	44.9%
	310 Taxes	8,500,000.00	4,680,669.89	3,819,330.11	44.9%

320 Licenses & Permits

322 90 00 000	Fire Permit Construction	5,000.00	4,530.00	470.00	9.4%
	320 Licenses & Permits	5,000.00	4,530.00	470.00	9.4%

330 State Generated Revenues

334 01 30 000	State Grants - Washington State Patrol	5,500.00	0.00	5,500.00	100.0%
334 03 10 000	State Grant From Department Of Ecology	0.00	6,509.09	(6,509.09)	0.0%
	334 State Grants	5,500.00	6,509.09	(1,009.09)	0.0%
337 00 00 001	Leasehold Excise Tax	6,500.00	1,143.51	5,356.49	82.4%
337 00 00 002	Timber Harvest Tax	50.00	0.00	50.00	100.0%
337 07 01 000	In-Lieu Taxes	500.00	0.00	500.00	100.0%
	337 In-Lieu Payments	7,050.00	1,143.51	5,906.49	83.8%
	330 State Generated Revenues	12,550.00	7,652.60	4,897.40	39.0%

340 Charges For Services

342 21 00 000	Fire Protection Contracts - Privately	40,000.00	43,713.23	(3,713.23)	0.0%
342 21 01 000	Fire Protection Contracts - State Owned	865,000.00	3,989.76	861,010.24	99.5%
342 21 01 001	Fire Protection Contracts - Local Government	31,000.00	1,455.00	29,545.00	95.3%
342 21 02 000	Fire Protection - School Districts	4,100.00	0.00	4,100.00	100.0%
342 21 03 000	Fire Marshal Services - City Of Ellensburg	135,000.00	67,350.88	67,649.12	50.1%
342 21 09 000	Fire Chief Services	12,000.00	24,000.00	(12,000.00)	0.0%
342 21 10 000	Mobilizations - Current Year Personnel	15,000.00	50.00	14,950.00	99.7%
342 21 10 001	Mobilizations - Current Year Equipment	10,000.00	442.36	9,557.64	95.6%
342 21 10 002	Mobilizations - Prior Year Personnel	0.00	7,513.50	(7,513.50)	0.0%
342 21 10 003	Mobilizations - Prior Year Equipment	0.00	5,436.49	(5,436.49)	0.0%
342 40 00 000	Plan Checking for Construction	2,000.00	523.98	1,476.02	73.8%
342 80 00 000	Dispatch Services	0.00	7,413.84	(7,413.84)	0.0%
	342 Public Safety Services	1,114,100.00	161,889.04	952,210.96	85.5%
	340 Charges For Services	1,114,100.00	161,889.04	952,210.96	85.5%

360 Misc Revenues

361 11 00 010	Earned Interest	100,000.00	63,264.93	36,735.07	36.7%
	361 Interest Earned	100,000.00	63,264.93	36,735.07	36.7%
362 50 00 000	Space & Facilities Lease (long term)	12,300.00	5,098.35	7,201.65	58.6%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 08:25:58 Date: 06/12/2025

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010 GENERAL FUND 636-010

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
360 Misc Revenues				
362 Rents and Leases	12,300.00	5,098.35	7,201.65	58.6%
367 11 00 010 Donations - General	100.00	100.00	0.00	0.0%
367 Donations	100.00	100.00	0.00	0.0%
369 10 00 000 Sale of Surplus	500.00	1,162.50	(662.50)	0.0%
369 40 00 000 Judgements & Settlements	200.00	100,000.00	(99,800.00)	0.0%
369 91 00 010 Other Revenue	1,000.00	971.26	28.74	2.9%
369 91 04 000 Dividend/Rebate Payments	100.00	118.81	(18.81)	0.0%
369 91 05 000 Credit Card Rebates	500.00	0.00	500.00	100.0%
369 Other Revenues	2,300.00	102,252.57	(99,952.57)	0.0%
360 Misc Revenues	114,700.00	170,715.85	(56,015.85)	0.0%

380 Non Revenues

382 90 00 000 Leasehold Excise Tax Collected	1,570.00	654.65	915.35	58.3%
380 Non Revenues	1,570.00	654.65	915.35	58.3%

Fund Revenues:	15,147,920.00	10,809,853.63	4,338,066.37	28.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 10 11 000 Administrative Staff Salaries	975,000.00	538,514.21	436,485.79	44.8%
522 10 12 000 Overtime	3,000.00	252.24	2,747.76	91.6%
522 10 13 000 Deferred Comp	21,600.00	8,000.00	13,600.00	63.0%
522 10 20 000 Payroll Clearing	0.00	350.00	(350.00)	0.0%
522 10 21 000 Medical Active	165,000.00	63,326.79	101,673.21	61.6%
522 10 22 000 L&I Insurance	20,000.00	6,607.13	13,392.87	67.0%
522 10 23 000 Retirement	71,000.00	29,388.40	41,611.60	58.6%
522 10 25 000 Social Security & Medicare	43,000.00	20,371.74	22,628.26	52.6%
522 10 26 000 Medical - Retired LEOFF I	40,000.00	16,007.50	23,992.50	60.0%
522 10 27 000 Long Term Care - LEOFF I	7,500.00	7,174.71	325.29	4.3%
522 10 29 000 Unemployment Benefits	500.00	0.00	500.00	100.0%
522 10 31 000 Op. Supplies Office	8,000.00	3,778.05	4,221.95	52.8%
522 10 31 001 Op. Supplies - HR	1,500.00	70.07	1,429.93	95.3%
522 10 33 000 Meeting Meals	2,000.00	71.98	1,928.02	96.4%
522 10 33 001 Annual Banquet	10,000.00	8,814.68	1,185.32	11.9%
522 10 35 000 Office Machines / Software	45,000.00	46,113.75	(1,113.75)	0.0%
522 10 41 000 Professional Services - Other Administrative	8,000.00	174.50	7,825.50	97.8%
522 10 41 002 City IT Contract Services	75,000.00	0.00	75,000.00	100.0%
522 10 41 003 Copy Machine Contracts	2,200.00	859.01	1,340.99	61.0%
522 10 41 005 Internet Services	6,000.00	3,266.20	2,733.80	45.6%
522 10 41 006 Legal Services - General	30,000.00	3,111.00	26,889.00	89.6%
522 10 41 008 Website Maintenance	10,000.00	3,200.00	6,800.00	68.0%
522 10 41 009 Government Professional Services	300.00	0.00	300.00	100.0%
522 10 41 010 Unclaimed Property Custodial	50.00	0.00	50.00	100.0%
522 10 41 011 County Auditor - Electronic Payments	900.00	405.00	495.00	55.0%
522 10 41 012 State Auditor Fees	15,000.00	0.00	15,000.00	100.0%
522 10 41 013 Advertising	4,500.00	1,656.96	2,843.04	63.2%
522 10 41 014 County Auditor - Election Fees	15,000.00	0.00	15,000.00	100.0%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 05

Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 10 41 200	Professional Services - Other HR	15,000.00	14,903.95	96.05	0.6%
522 10 41 201	Employee Assistance Program	2,000.00	693.75	1,306.25	65.3%
522 10 41 202	Exposure Expenses	300.00	0.00	300.00	100.0%
522 10 41 203	Hiring Process	12,000.00	8,637.29	3,362.71	28.0%
522 10 41 204	Immunizations For Employees	1,000.00	2,566.31	(1,566.31)	0.0%
522 10 41 205	Legal Services - HR	50,000.00	5,181.50	44,818.50	89.6%
522 10 42 001	Air Cards	600.00	200.20	399.80	66.6%
522 10 42 002	Cell Phones	4,900.00	2,490.97	2,409.03	49.2%
522 10 42 003	Office Phones	9,000.00	3,840.81	5,159.19	57.3%
522 10 42 004	Postage/Shipping	1,250.00	906.90	343.10	27.4%
522 10 43 000	Travel, Lodging, Meals	20,000.00	4,524.16	15,475.84	77.4%
522 10 44 001	External Taxes & Operating Assessments	800.00	705.95	94.05	11.8%
522 10 46 000	Insurance	160,000.00	25.00	159,975.00	100.0%
522 10 49 000	Dues & Subscriptions	8,000.00	4,825.75	3,174.25	39.7%
522 10 49 001	Conferences / Training	15,000.00	3,300.00	11,700.00	78.0%
010 Administration		1,879,900.00	814,316.46	1,065,583.54	56.7%
522 11 11 000	Commissioners Stipends	23,000.00	8,211.00	14,789.00	64.3%
522 11 21 000	Medical Insurance	200.00	21.50	178.50	89.3%
522 11 22 000	L&I Insurance	200.00	16.02	183.98	92.0%
522 11 25 000	Social Security & Medicare	2,500.00	644.63	1,855.37	74.2%
522 11 43 000	Travel, Lodging, Meals	3,500.00	941.08	2,558.92	73.1%
522 11 49 001	Conferences / Training	2,500.00	490.00	2,010.00	80.4%
011 Commissioners		31,900.00	10,324.23	21,575.77	67.6%
522 20 11 000	Officers / Firefighters Wages	3,275,000.00	1,383,373.37	1,891,626.63	57.8%
522 20 12 000	Overtime	300,000.00	112,289.47	187,710.53	62.6%
522 20 13 000	Deferred Comp	98,000.00	35,100.00	62,900.00	64.2%
522 20 21 000	Medical - Active Employees	815,000.00	254,419.22	560,580.78	68.8%
522 20 22 000	L&I Insurance	160,000.00	67,245.41	92,754.59	58.0%
522 20 23 000	Retirement	200,000.00	79,979.66	120,020.34	60.0%
522 20 25 000	Social Security & Medicare	53,000.00	21,879.26	31,120.74	58.7%
522 20 26 000	Quarter Master Purchases	30,000.00	19,352.53	10,647.47	35.5%
522 20 26 001	Quarter Master Repairs	500.00	320.00	180.00	36.0%
522 20 26 002	Wildland PPE	25,000.00	14,550.67	10,449.33	41.8%
522 20 29 000	Unemployment Benefits	500.00	0.00	500.00	100.0%
522 20 31 003	Op. Supplies - All Stations	28,000.00	15,343.66	12,656.34	45.2%
522 20 31 004	Radio Supplies And Parts	2,000.00	0.00	2,000.00	100.0%
522 20 31 005	Wildland Equipment (non-Capital)	20,000.00	14,379.59	5,620.41	28.1%
522 20 32 000	Fuel Consumed	60,000.00	15,135.29	44,864.71	74.8%
522 20 33 000	Rehab Food & Beverages	6,500.00	1,381.65	5,118.35	78.7%
522 20 35 000	Small Tools & Equipment	15,000.00	5,158.79	9,841.21	65.6%
522 20 41 000	Professional Services - Other Suppression	5,000.00	0.00	5,000.00	100.0%
522 20 41 002	Fire Extinguisher Services	4,000.00	0.00	4,000.00	100.0%
522 20 41 003	Heavy Equipment On Fires	4,000.00	0.00	4,000.00	100.0%
522 20 42 001	Cell Phones	5,700.00	2,250.32	3,449.68	60.5%
522 20 42 002	Dispatch Services	70,000.00	33,436.52	36,563.48	52.2%
522 20 42 003	Postage/Shipping	1,000.00	368.59	631.41	63.1%
522 20 43 000	Travel, Lodging, Meals	5,000.00	2,909.12	2,090.88	41.8%
522 20 48 000	Repair & Maint. - Supplies	120,000.00	28,684.63	91,315.37	76.1%
522 20 48 001	Repair & Maint. - Services	45,000.00	7,198.92	37,801.08	84.0%
522 20 48 003	Radio Repair & Maint. - Services	4,000.00	524.77	3,475.23	86.9%
522 20 49 001	Conferences / Training	4,000.00	1,883.38	2,116.62	52.9%
020 Fire Suppression		5,356,200.00	2,117,164.82	3,239,035.18	60.5%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 05

Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 21 11 000	Mechanic Wages	107,000.00	46,765.86	60,234.14	56.3%
522 21 12 000	Overtime	5,000.00	228.69	4,771.31	95.4%
522 21 13 000	Deferred Comp	3,600.00	1,500.00	2,100.00	58.3%
522 21 21 000	Medical Insurance	37,000.00	12,119.33	24,880.67	67.2%
522 21 22 000	L&I Insurance	4,500.00	1,123.89	3,376.11	75.0%
522 21 23 000	Retirement	12,000.00	4,363.20	7,636.80	63.6%
522 21 25 000	Social Security & Medicare	10,000.00	3,715.35	6,284.65	62.8%
522 21 43 000	Travel, Lodging, Meals	2,000.00	0.00	2,000.00	100.0%
522 21 49 001	Conferences / Training	2,000.00	0.00	2,000.00	100.0%
021 Mechanic		183,100.00	69,816.32	113,283.68	61.9%
522 22 11 000	Resident FF Stipends	30,000.00	7,556.00	22,444.00	74.8%
522 22 21 000	Medical Insurance	50.00	0.00	50.00	100.0%
522 22 25 000	Social Security & Medicare	2,000.00	583.55	1,416.45	70.8%
022 Resident FF's		32,050.00	8,139.55	23,910.45	74.6%
522 24 11 000	Volunteer FF Stipends	50,000.00	55,315.00	(5,315.00)	0.0%
522 24 22 000	L& Insurance	10.00	1.00	9.00	90.0%
522 24 25 000	Social Security & Medicare	4,000.00	4,341.69	(341.69)	0.0%
522 24 28 000	Disability Insurance Vol Firefighters	9,000.00	12,880.00	(3,880.00)	0.0%
024 Volunteer FF's		63,010.00	72,537.69	(9,527.69)	0.0%
522 30 11 000	Prevention Wages	270,000.00	134,964.23	135,035.77	50.0%
522 30 12 000	Overtime	75,000.00	37,311.93	37,688.07	50.3%
522 30 13 000	Deferred Comp	7,200.00	3,000.00	4,200.00	58.3%
522 30 21 000	Medical - Active Employees	75,000.00	22,674.07	52,325.93	69.8%
522 30 22 000	L&I Insurance	14,000.00	5,264.07	8,735.93	62.4%
522 30 23 000	Retirement	18,000.00	9,260.85	8,739.15	48.6%
522 30 25 000	Social Security & Medicare	6,500.00	2,518.22	3,981.78	61.3%
522 30 31 000	Op. Supplies - Prevention	5,000.00	1,023.59	3,976.41	79.5%
522 30 31 001	Op. Supplies - Ready Set Go & Fire	500.00	0.00	500.00	100.0%
522 30 31 002	Op. Supplies - Pub Ed	2,500.00	0.00	2,500.00	100.0%
522 30 41 001	Investigations Services	1,500.00	0.00	1,500.00	100.0%
522 30 41 002	Plans Review	2,500.00	633.37	1,866.63	74.7%
522 30 42 001	Cell Phones	1,800.00	688.20	1,111.80	61.8%
522 30 42 002	Postage/Shipping	300.00	9.68	290.32	96.8%
522 30 43 000	Travel, Lodging, Meals	7,000.00	2,977.19	4,022.81	57.5%
522 30 49 000	Dues & Subscriptions	3,500.00	3,232.85	267.15	7.6%
522 30 49 001	Conferences / Training	5,000.00	2,093.00	2,907.00	58.1%
030 Prevention & Investigation		495,300.00	225,651.25	269,648.75	54.4%
522 45 11 000	Training Division Wages	270,000.00	95,149.94	174,850.06	64.8%
522 45 12 000	Overtime	35,000.00	11,495.40	23,504.60	67.2%
522 45 13 000	Deferred Comp	7,200.00	2,700.00	4,500.00	62.5%
522 45 21 000	Medical - Active Employees	60,000.00	19,469.26	40,530.74	67.6%
522 45 22 000	L&I Insurance	15,000.00	3,259.16	11,740.84	78.3%
522 45 23 000	Retirement	17,000.00	5,741.71	11,258.29	66.2%
522 45 25 000	Social Security & Medicare	5,000.00	1,565.01	3,434.99	68.7%
522 45 31 000	Op. Supplies / Training Aids	22,000.00	16,885.18	5,114.82	23.2%
522 45 33 000	Meeting Meals	3,000.00	2,693.39	306.61	10.2%
522 45 41 001	Fire Academy Tuition	40,000.00	20,062.00	19,938.00	49.8%
522 45 41 002	Outside Instructors	5,000.00	0.00	5,000.00	100.0%
522 45 41 003	Training Burns Expenses	3,000.00	300.00	2,700.00	90.0%
522 45 42 001	Cell Phones	4,200.00	1,663.69	2,536.31	60.4%
522 45 42 002	Postage/Shipping	100.00	14.47	85.53	85.5%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 05

Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 45 43 000	Travel, Lodging, Meals	3,000.00	0.00	3,000.00	100.0%
522 45 49 001	Conferences / Training	3,000.00	50.00	2,950.00	98.3%
045 Training Obtained by Employees		492,500.00	181,049.21	311,450.79	63.2%
522 50 31 003	Op. Supplies - All Stations	28,000.00	6,049.14	21,950.86	78.4%
522 50 47 000	Utilities - Station 21	35,000.00	12,837.41	22,162.59	63.3%
522 50 47 001	Utilities - Station 29	50,000.00	17,318.97	32,681.03	65.4%
522 50 47 002	Utilities - All Other Stations	30,000.00	12,059.58	17,940.42	59.8%
522 50 47 003	Solid Waste Disposal	13,500.00	5,580.16	7,919.84	58.7%
522 50 48 000	Repair & Maint. - Supplies - St. 21	5,000.00	3,344.38	1,655.62	33.1%
522 50 48 001	Repair & Maint. - Supplies - St. 29	9,000.00	4,299.72	4,700.28	52.2%
522 50 48 002	Repair & Maint. - Supplies - All Others	5,000.00	639.71	4,360.29	87.2%
522 50 48 003	Repair & Maint. - Services - St. 21	7,000.00	3,405.43	3,594.57	51.4%
522 50 48 004	Repair & Maint. - Services - St. 29	45,000.00	8,389.46	36,610.54	81.4%
522 50 48 005	Repair & Maint. - Services - All Others	4,000.00	190.80	3,809.20	95.2%
050 Facilities		231,500.00	74,114.76	157,385.24	68.0%
522 Fire Control		8,765,460.00	3,573,114.29	5,192,345.71	59.2%
580 Non Expenditures					
582 90 00 000	Leasehold Excise Tax Remitted	1,572.00	785.56	786.44	50.0%
580 Non Expenditures		1,572.00	785.56	786.44	50.0%
591 Debt Service					
591 22 70 000	Copy Machine Contracts	2,600.00	1,254.00	1,346.00	51.8%
591 22 70 001	Portable Gas Monitors Lease	0.00	2,172.00	(2,172.00)	0.0%
000		2,600.00	3,426.00	(826.00)	0.0%
591 Debt Service		2,600.00	3,426.00	(826.00)	0.0%
594 Capital Expenditures					
594 22 70 000	Stryker Payment	158,862.00	0.00	158,862.00	100.0%
594 Capital Expenditures		158,862.00	0.00	158,862.00	100.0%
597 Interfund Transfers					
597 22 10 011	Transfer Out to Fund 011 EMS	500,000.00	500,000.00	0.00	0.0%
597 22 10 031	Transfer Out To Fund 231 Debt Service	300,000.00	300,000.00	0.00	0.0%
	Fund Station 21 Bond				
597 22 10 060	Transfer Out to Fund 060 Long Term Care	2,000.00	2,000.00	0.00	0.0%
597 Interfund Transfers		802,000.00	802,000.00	0.00	0.0%
Fund Expenditures:		9,730,494.00	4,379,325.85	5,351,168.15	55.0%
Fund Excess/(Deficit):		5,417,426.00	6,430,527.78		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 011	Beginning Balance	1,600,000.00	1,998,656.88	(398,656.88)	0.0%
	308 Beginning Balances	1,600,000.00	1,998,656.88	(398,656.88)	0.0%

330 State Generated Revenues

332 93 40 000	Ground Emergency Medical Transport (GEMT)	400,000.00	246,708.64	153,291.36	38.3%
	000	400,000.00	246,708.64	153,291.36	38.3%
334 04 90 000	State Grants - Department of Health	500.00	778.00	(278.00)	0.0%
	334 State Grants	500.00	778.00	(278.00)	0.0%
	330 State Generated Revenues	400,500.00	247,486.64	153,013.36	38.2%

340 Charges For Services

342 60 01 000	Ambulance Transport - KVFR	360.00	210.00	150.00	41.7%
342 60 01 001	Ambulance Transport - Systems Design	1,700,000.00	891,898.97	808,101.03	47.5%
342 60 03 000	Ambulance Standby	10,000.00	0.00	10,000.00	100.0%
342 60 04 000	KVFR Ambulance Bad Debt Recovery	100.00	1,343.00	(1,243.00)	0.0%
342 60 05 000	EMS Non-Transport Fees	50.00	0.00	50.00	100.0%
	342 Public Safety Services	1,710,510.00	893,451.97	817,058.03	47.8%
	340 Charges For Services	1,710,510.00	893,451.97	817,058.03	47.8%

360 Misc Revenues

361 11 00 011	Earned Interest	30,000.00	23,722.32	6,277.68	20.9%
	361 Interest Earned	30,000.00	23,722.32	6,277.68	20.9%
367 11 00 011	Donations - EMS	10.00	15.00	(5.00)	0.0%
	367 Donations	10.00	15.00	(5.00)	0.0%
369 91 00 011	Other Revenue	50.00	0.00	50.00	100.0%
	369 Other Revenues	50.00	0.00	50.00	100.0%
	360 Misc Revenues	30,060.00	23,737.32	6,322.68	21.0%

397 Interfund Transfers

397 00 11 010	Transfer In From Fund 010 General	500,000.00	500,000.00	0.00	0.0%
	397 Interfund Transfers	500,000.00	500,000.00	0.00	0.0%

Fund Revenues: **4,241,070.00** **3,663,332.81** **577,737.19** **13.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Control

522 71 11 000	EMS Billing Wages	77,000.00	32,404.70	44,595.30	57.9%
522 71 13 000	Deferred Comp	3,600.00	1,500.00	2,100.00	58.3%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 71 21 000 Medical - Active Employees	27,000.00	8,553.15	18,446.85	68.3%
522 71 22 000 L&I Insurance	500.00	121.90	378.10	75.6%
522 71 23 000 Retirement	8,000.00	3,034.05	4,965.95	62.1%
522 71 25 000 Social Security & Medicare	6,300.00	2,593.71	3,706.29	58.8%
522 71 31 000 Op. Supplies - Office	250.00	0.00	250.00	100.0%
522 71 41 000 Professional Services - EMS	40,000.00	177.25	39,822.75	99.6%
522 71 41 001 Collections Services	100.00	0.00	100.00	100.0%
522 71 41 002 Electronic Claims Services	68,000.00	29,791.75	38,208.25	56.2%
522 71 41 003 Medical Director Services	18,000.00	7,500.00	10,500.00	58.3%
522 71 43 000 Travel, Lodging, Meals	1,000.00	0.00	1,000.00	100.0%
522 71 49 001 Conferences / Training	1,000.00	0.00	1,000.00	100.0%
522 71 49 003 NSF Fees	50.00	0.00	50.00	100.0%
071 EMS Administration	250,800.00	85,676.51	165,123.49	65.8%
522 72 11 000 Officers/Firefighter Wages	1,850,000.00	816,056.34	1,033,943.66	55.9%
522 72 12 000 Overtime	225,000.00	157,225.13	67,774.87	30.1%
522 72 13 000 Deferred Comp	48,000.00	17,900.00	30,100.00	62.7%
522 72 21 000 Medical - Active Employees	360,000.00	117,481.03	242,518.97	67.4%
522 72 22 000 L&I Insurance	75,000.00	37,304.68	37,695.32	50.3%
522 72 23 000 Retirement	120,000.00	52,321.22	67,678.78	56.4%
522 72 25 000 Social Security & Medicare	31,000.00	14,211.33	16,788.67	54.2%
522 72 31 000 Patient Supplies	70,000.00	36,788.86	33,211.14	47.4%
522 72 31 001 Patient Medications	15,000.00	6,119.87	8,880.13	59.2%
522 72 31 002 EMS Op. Supplies	15,000.00	1,695.48	13,304.52	88.7%
522 72 32 000 Ambulance Fuel & Toll Fees	70,000.00	21,436.57	48,563.43	69.4%
522 72 41 002 EMS Provider Fees	6,000.00	6,903.00	(903.00)	0.0%
522 72 42 001 Cell Phones	7,000.00	2,819.86	4,180.14	59.7%
522 72 42 002 Dispatch Services (80%)	280,000.00	133,746.12	146,253.88	52.2%
522 72 42 003 Postage/Shipping	300.00	41.60	258.40	86.1%
522 72 43 000 Travel, Lodging, Meals	5,000.00	82.00	4,918.00	98.4%
522 72 43 001 Ambulance Transport Meals	6,000.00	3,546.38	2,453.62	40.9%
522 72 48 000 Repair & Maint. - Supplies	30,000.00	10,254.69	19,745.31	65.8%
522 72 48 001 Repair & Maint. - Services	20,000.00	288.85	19,711.15	98.6%
522 72 49 001 Conferences / Training	26,000.00	11,213.48	14,786.52	56.9%
522 72 49 003 Transport Refunds	15,000.00	4,146.18	10,853.82	72.4%
072 EMS Transport	3,274,300.00	1,451,582.67	1,822,717.33	55.7%
522 Fire Control	3,525,100.00	1,537,259.18	1,987,840.82	56.4%
594 Capital Expenditures				
594 22 70 001 Zoll Ventilator Payment	0.00	12,766.12	(12,766.12)	0.0%
594 Capital Expenditures	0.00	12,766.12	(12,766.12)	0.0%
Fund Expenditures:	3,525,100.00	1,550,025.30	1,975,074.70	56.0%
Fund Excess/(Deficit):	715,970.00	2,113,307.51		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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020 CONSTRUCTION FUND 636-020

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 020 Beginning Balance	300,000.00	398,404.10	(98,404.10)	0.0%
308 Beginning Balances	300,000.00	398,404.10	(98,404.10)	0.0%

360 Misc Revenues

361 11 00 020 Earned Interest	6,500.00	4,831.75	1,668.25	25.7%
361 Interest Earned	6,500.00	4,831.75	1,668.25	25.7%
360 Misc Revenues	6,500.00	4,831.75	1,668.25	25.7%

Fund Revenues:	306,500.00	403,235.85	(96,735.85)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 22 62 000 Buildings & Structures	80,000.00	0.00	80,000.00	100.0%
594 22 63 000 Other Improvements	100,000.00	121,650.66	(21,650.66)	0.0%
594 Capital Expenditures	180,000.00	121,650.66	58,349.34	32.4%

Fund Expenditures:	180,000.00	121,650.66	58,349.34	32.4%
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Fund Excess/(Deficit):	126,500.00	281,585.19
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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040 RESERVE FUND 636-040

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 01 040 Beginning Balance	1,158,279.00	1,159,288.19	(1,009.19)	0.0%
308 Beginning Balances	1,158,279.00	1,159,288.19	(1,009.19)	0.0%
360 Misc Revenues				
361 11 00 040 Earned Interest	20,000.00	17,000.21	2,999.79	15.0%
360 Misc Revenues	20,000.00	17,000.21	2,999.79	15.0%
Fund Revenues:	1,178,279.00	1,176,288.40	1,990.60	0.2%
Fund Excess/(Deficit):	1,178,279.00	1,176,288.40		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 08:25:58 Date: 06/12/2025

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041 EQUIPMENT FUND 636-041

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 041	Beginning Balance	1,600,000.00	1,542,315.49	57,684.51	3.6%
	308 Beginning Balances	1,600,000.00	1,542,315.49	57,684.51	3.6%

330 State Generated Revenues

334 06 90 001	State Direct/Indirect Grant From Other State Agencies	0.00	17,661.65	(17,661.65)	0.0%
	334 State Grants	0.00	17,661.65	(17,661.65)	0.0%
	330 State Generated Revenues	0.00	17,661.65	(17,661.65)	0.0%

360 Misc Revenues

361 11 00 041	Earned Interest	15,000.00	21,653.60	(6,653.60)	0.0%
	361 Interest Earned	15,000.00	21,653.60	(6,653.60)	0.0%
	360 Misc Revenues	15,000.00	21,653.60	(6,653.60)	0.0%

Fund Revenues:	1,615,000.00	1,581,630.74	33,369.26	2.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenditures

594 22 64 001	Apparatus	35,000.00	0.00	35,000.00	100.0%
594 22 64 002	Bunker Gear	82,000.00	57,135.18	24,864.82	30.3%
594 22 64 003	Communication Equipment	17,000.00	8,909.84	8,090.16	47.6%
594 22 64 007	SCBA	97,500.00	10,981.62	86,518.38	88.7%
594 22 64 008	Ambulance Apparatus	600,000.00	0.00	600,000.00	100.0%
594 22 64 009	EMS Equipment	0.00	5,549.30	(5,549.30)	0.0%
594 22 64 013	Computer Equipment	23,000.00	1,303.19	21,696.81	94.3%
594 22 64 015	Facilities Equipment And Furnishings	24,500.00	17,661.65	6,838.35	27.9%
594 22 64 016	Tech Team Equipment	0.00	75,298.41	(75,298.41)	0.0%
594 22 64 018	Wildland PPE	25,328.00	0.00	25,328.00	100.0%
	594 Capital Expenditures	904,328.00	176,839.19	727,488.81	80.4%

Fund Expenditures:	904,328.00	176,839.19	727,488.81	80.4%
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Fund Excess/(Deficit):	710,672.00	1,404,791.55
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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042 LONG TERM PLANNING FUND 636-042

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 01 042 Beginning Balance	1,150,000.00	1,146,534.65	3,465.35	0.3%
308 Beginning Balances	1,150,000.00	1,146,534.65	3,465.35	0.3%
360 Misc Revenues				
361 11 00 042 Earned Interest	20,000.00	16,813.19	3,186.81	15.9%
360 Misc Revenues	20,000.00	16,813.19	3,186.81	15.9%
Fund Revenues:	1,170,000.00	1,163,347.84	6,652.16	0.6%
Fund Excess/(Deficit):	1,170,000.00	1,163,347.84		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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060 LONG TERM CARE FUND 636-060

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 060	Beginning Balance	117,500.00	117,827.95	(327.95)	0.0%
308	Beginning Balances	117,500.00	117,827.95	(327.95)	0.0%

360 Misc Revenues

361 11 00 060	Earned Interest	2,000.00	1,727.87	272.13	13.6%
360	Misc Revenues	2,000.00	1,727.87	272.13	13.6%

397 Interfund Transfers

397 00 60 010	Transfer In From Fund 010 General	2,000.00	2,000.00	0.00	0.0%
397	Interfund Transfers	2,000.00	2,000.00	0.00	0.0%

Fund Revenues:	121,500.00	121,555.82	(55.82)	0.0%
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Fund Excess/(Deficit):	121,500.00	121,555.82
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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230 DEBT SERVICE FUND - STATION BONI

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 01 030	Beginning Balance	170,000.00	205,239.70	(35,239.70)	0.0%
	308 Beginning Balances	170,000.00	205,239.70	(35,239.70)	0.0%

310 Taxes

311 10 00 030	Real & Personal Property Taxes	485,000.00	274,830.62	210,169.38	43.3%
	310 Taxes	485,000.00	274,830.62	210,169.38	43.3%

360 Misc Revenues

361 11 00 030	Earned Interest	4,000.00	4,917.94	(917.94)	0.0%
	360 Misc Revenues	4,000.00	4,917.94	(917.94)	0.0%

Fund Revenues:		659,000.00	484,988.26	174,011.74	26.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Control

592 22 80 000	Bond Management Fees	350.00	0.00	350.00	100.0%
	522 Fire Control	350.00	0.00	350.00	100.0%

591 Debt Service

591 22 71 030	Bond Payments - Principal	300,000.00	0.00	300,000.00	100.0%
592 22 89 030	Bond Payments - Interest	146,550.00	0.00	146,550.00	100.0%
	591 Debt Service	446,550.00	0.00	446,550.00	100.0%

Fund Expenditures:		446,900.00	0.00	446,900.00	100.0%
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Fund Excess/(Deficit):		212,100.00	484,988.26
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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231 DEBT SERVICE FUND - STATION 21 BC

Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 01 031 Beginning Balance	10,000.00	11,433.82	(1,433.82)	0.0%
308 Beginning Balances	10,000.00	11,433.82	(1,433.82)	0.0%

360 Misc Revenues

361 11 00 031 Earned Interest	2,500.00	167.68	2,332.32	93.3%
360 Misc Revenues	2,500.00	167.68	2,332.32	93.3%

397 Interfund Transfers

397 00 31 010 Transfer In From Fund 010 General	300,000.00	300,000.00	0.00	0.0%
397 Interfund Transfers	300,000.00	300,000.00	0.00	0.0%

Fund Revenues:	312,500.00	311,601.50	898.50	0.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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591 Debt Service

591 22 71 031 Bond Payments - Principal	245,000.00	0.00	245,000.00	100.0%
592 22 80 031 Bond Management Fees	300.00	0.00	300.00	100.0%
592 22 89 031 Bond Payments - Interest	51,402.80	0.00	51,402.80	100.0%
591 Debt Service	296,702.80	0.00	296,702.80	100.0%

Fund Expenditures:	296,702.80	0.00	296,702.80	100.0%
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Fund Excess/(Deficit):	15,797.20	311,601.50
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2025 BUDGET POSITION TOTALS

KITTITAS COUNTY FIRE DISTRICT ' Months: 01 To: 05 Time: 08:25:58 Date: 06/12/2025

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
010 GENERAL FUND 636-010	15,147,920.00	10,809,853.63	28.6%	9,730,494.00	4,379,325.85	55%
011 EMS FUND 636-011	4,241,070.00	3,663,332.81	13.6%	3,525,100.00	1,550,025.30	56%
020 CONSTRUCTION FUND 636-0	306,500.00	403,235.85	0.0%	180,000.00	121,650.66	32%
040 RESERVE FUND 636-040	1,178,279.00	1,176,288.40	0.2%	0.00	0.00	100%
041 EQUIPMENT FUND 636-041	1,615,000.00	1,581,630.74	2.1%	904,328.00	176,839.19	80%
042 LONG TERM PLANNING FUN	1,170,000.00	1,163,347.84	0.6%	0.00	0.00	100%
060 LONG TERM CARE FUND 636	121,500.00	121,555.82	0.0%	0.00	0.00	100%
230 DEBT SERVICE FUND - STAT	659,000.00	484,988.26	26.4%	446,900.00	0.00	100%
231 DEBT SERVICE FUND - STAT	312,500.00	311,601.50	0.3%	296,702.80	0.00	100%
	24,751,769.00	19,715,834.85	20.3%	15,083,524.80	6,227,841.00	58.7%



KITTITAS VALLEY FIRE & RESCUE

400 East Mountain View • Ellensburg, WA 98926 • (509) 933-7231 • mcbridesy@kvfr.org

District Secretary Report

JUNE 2025

- We have had 2 resignations over the past two months, and I am recommending that the board exhaust and sunset the current lists to allow for a new hiring test.
- I have submitted a Safety Improvement Plan to L&I for 2025 based on the Safety Committee recommendations for the FIIRE program. I am working on submitting a grant to L&I.
- We received the remaining FEMA Grant money for the SCBA purchase of \$ \$74,449.67.
- Our GEMT Cost per Transport Notice effective July 1, 2025, \$2,820.

Sydney McBride

From: Johnsen, Carissa (LNI) <PAIC235@LNI.WA.GOV> on behalf of LNI RE FIIRE <FIIRE@LNI.WA.GOV>
Sent: Wednesday, May 28, 2025 4:03 PM
To: Sydney McBride
Subject: [Ext] APPROVED: 2025 FIIRE SIP for Kittitas Valley Fire & Rescue

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Good Afternoon Sydney,

I wanted to let you know that the 2025 SIP for Kittitas Valley Fire & Rescue has been approved. The documentation for this year's grant cycle can be found at the following link: [Firefighter Injury and Illness Reduction \(FIIRE\)](#).

Please let me know if you have any questions.

Best,

Carissa Johnsen, MBA

FIIRE Program Supervisor

Division of Occupational Safety and Health

Washington State Department of Labor and Industries

Carissa.Johnsen@Lni.wa.gov | FIIRE@Lni.wa.gov | (360) 338-2138



**STATE OF WASHINGTON
HEALTH CARE AUTHORITY**

626 8th Avenue, SE • P.O. Box 45510 • Olympia, Washington 98504-5510

May 30, 2025

Billing Administrator
KITTITAS COUNTY FIRE PROTECTION DISTRICT 2
400 East Mountain View Ave
Ellensburg, WA 98926

Dear Billing Administrator:

**SUBJECT: GROUND EMERGENCY MEDICAL TRANSPORTATION (GEMT) INTERIM
AVERAGE COST PER TRANSPORT NOTICE**

Please find below your organization's calculated average cost per transport. This is the **proposed** GEMT participation provider interim average cost per transport effective July 1, 2025.

- GEMT interim average cost per transport for publicly owned or operated ambulance providers for fiscal year ending on June 30, 2026.
- The interim average cost per transport is based on the Centers for Medicare and Medicaid Services (CMS) approved cost report.

The average cost per transport for the state fiscal year 2024 is \$2,820.

If you wish to appeal the proposed interim average cost per transport per WAC 182-502-0220, please submit your appeal letter identifying the specific issue(s). The appeal letter must contain documentation supporting the reason for the appeal, and be mailed to:

Abigail Cole, Section Manager Hospital Finance and Drug Rebate
Financial Services Division
Washington State Health Care Authority
PO Box 45510
Olympia, WA 98504-5510

Please contact me if you have any questions regarding GEMT interim rates at 360-725-1952 or HCAGEMTAdmin@hca.wa.gov.

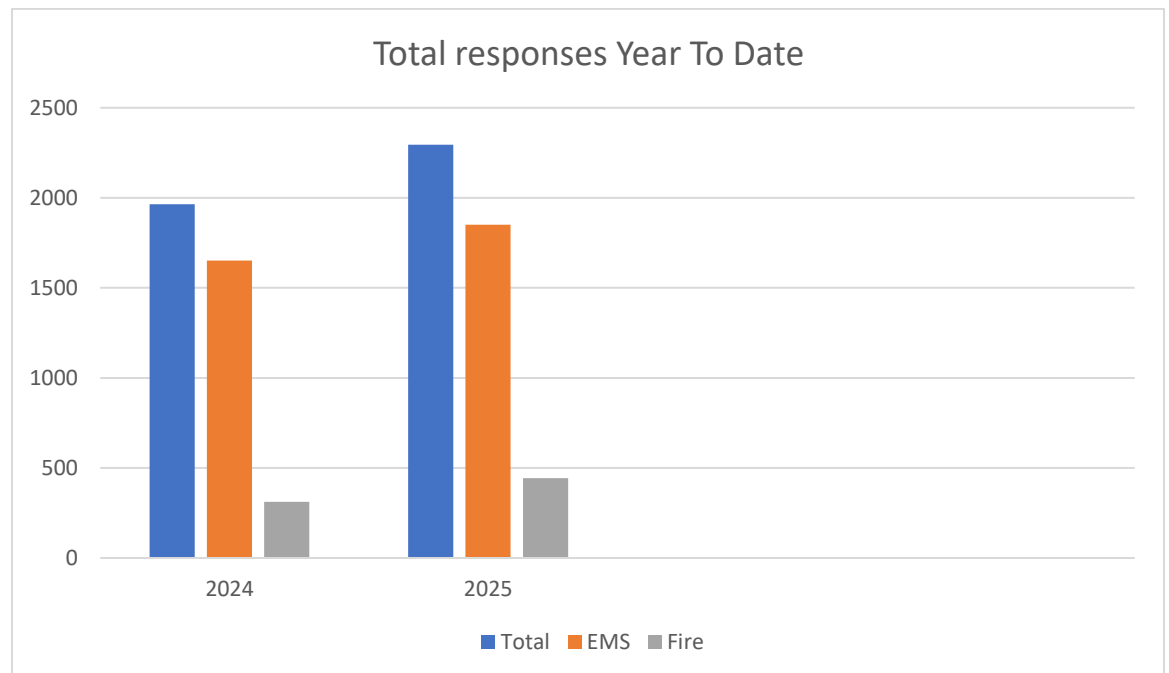
Respectfully,

Elyssa Miller
GEMT Program Manager
Financial Services Division

Deputy Fire Chief's Report – June 2025

Operations:

- May was significantly above average month for responses with 531 responses.
 - 431 EMS
 - 36 out of county transfers,
 - 100 Fire responses.
 - If compare May of 2024 to May of 2025 – 40% increase!
 - 10-year average of responses for the month of May – 365; This month is 45.5% increase from that 10-year average.
- YTD totals 2295. This year's numbers show a 16.8% increase over last year's numbers year to date.
 - We are on track to hit 5500 calls this year. That will be 10.7% increase from last year.



- Transfers – We had 36 out of county transfers this month. This was a significant decrease from last month. These are obviously not the source of our increased call numbers. We continue to have excellent

conversations with KVH and have a new communication avenue coming online in the next week or so for all agencies, to include UCM1, to communicate unusual occurrences between the agencies so they can be dealt with in almost real time.

- We had 9 members on extended leave of some sort. One returned for two months, then will be taking the remainder of the 12 weeks off afforded to them by state law. Two will be graduating from paramedic school and will be back on shift next week. One other new hire will also graduate from paramedic school and will also be starting shift next week. We will still have 6 on extended leave from middle of June on.
- Station 29 fence and gates – Gates at Station 29 are operational; Matt is working through a few minor glitches with the sensors and sprinklers. We are also working through parking issues when there are large scale meetings or classes in our classroom.
- Response Guidelines – KITTCOM has the new guidelines, just waiting on getting the run cards loaded into their system.
- REMS unit – Training for those interested in being on the REMS team has been completed. Received excellent feedback from those who attended that Mabbutt and Perry did a fantastic job developing and delivering the class.



KITTITAS VALLEY FIRE & RESCUE

PO Box 218 • Ellensburg, WA 98926 • (509) 933-7235 • Fax (509) 933-7245 goldsmithd@kvfr.org

Fire Chief Report JUNE 2025

Staffing- Remains a large concern but we will start getting folks back this month that should help with our overtime and staffing issues. In May, we closed a station for the first time due to lack of staffing. The volunteers have been great at assisting on larger incidents. Chance Balock graduates the CWFTA academy at the end of June. We have one provisional Firefighter hired with the other one coming online in mid-June. I have looked into the feasibility of a daytime car 0800-2000 to assist and working through some details and challenges with the EMS office and the matrix that they require.

Department updates:

- For the last several months, I have attended volunteer drill to discuss the future, problems, and concerns. The main topic has been the volunteer policy.
- Response models are completed, and implementation is awaiting KITCOMM to load them into the system. This will allow station dispatching and getting the right resources/stations to all calls more expediently. This will also allow us to utilize the analytics of how many calls each station is dispatched to which will allow us to adjust the volunteer response requirements.
- Meetings with KVH are going very well and I want to thank their leadership team for working with us. A new "Unusual Occurrence" form has been created that will document any issues between us for the operations manager to handle before it reaches the executive level. I have been invited to the KVH board meeting for a presentation on KVFR in September.
- Call volumes continue to drastically increase. May was a record month with the least number of staff we have had available.
- LMC continues as we work through a variety of opportunities. The open and transparent conversations with the goal of what is best for our citizens should be recognized.
- I have submitted a bill for the I-90 Hazmat incident to the insurance and awaiting a response from them.
- Looking at billing for the Lyon's Road fire due to the negligence of the homeowner burning on a no burn day and in a wind event. KVFR had a great response and was assisted with mutual aid from District 1 and DNR. DNR provided resources for 2 days and we are able to assist them with a trainee assignment for the IC.
- Budget remains a top priority as we have a record number of overtime.
- REMS is operational and Chris Mabbutt and Drew Perry have done an exceptional job of ensuring our readiness.
- Retired Captain Wymann service went well. Family expressed their extreme gratitude and provided a \$2,000 donation to the department.



KITTITAS VALLEY FIRE & RESCUE

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Outside Stakeholders- Meeting with Suneast went very well and sounds like all want to annex. I had a meeting with the County Auditor to work through the process. A contract for service has been distributed to them to apply for this year. I expect a majority will choose this asap as we work towards annexation.

Agreements / Contracts- Yakima County Fire District 14 (Nile Fire) has asked for an ILA. The Kittitas County line is within a quarter of a mile of State Route 410. Nile has always responded but has never been given proper authority to do so. Nile Fire Department asked for a temporary MOU to cover them for liability. This area is within hospital district #2 and if an ILA is not agreed upon, KVFR will be responsible to provide service to the area which will reduce our capacity and be an extended time of arrival to provide patient care. The agreement is to allow Nile Fire Department to respond within our response area to assist us and provide patient care which is a cost savings to KVFR and expense to Nile Fire Department.

There are several agreements/contracts or need for agreements for State and County Facilities. I have contacted the county to start conversations about assessing county facilities within KVFR for fire protection and working with the auditor on this.

I contacted the owner of the Station 26 property, and they are willing to honor their late father's wishes for the property. I am working this process and will present the board a plan/cost in the future.

Yakima County Coroners Office has approached us about a possible joint fire station near the airport. We are having an initial meeting to discuss.

Vantage Agreement has been sent to the board for consideration and signature by both parties with a recommended start date of July 1st.

KRD- I have had not been able to meet with them to get a tour. I will work on scheduling this.

My Schedule—Monday through Thursday 0700-1700 for the month. I will be the Duty Chief from June 23rd through July 14th as DC Moen will be on vacation. My daughter's rodeo has qualified for Regionals in Redmond Oregon June 19-21. I will be out of the area. on June 27th, I need to attend a family event in Spokane for the day. YTC is willing and able to cover with a Chief Officer if needed. I will be available for all administrative functions while I am gone. Columbia Southern University College is still going well and finished my 2nd quarter this month still with a 4.0 gpa. I am two weeks into my 3rd quarter.

I currently have over 420 admin hours already. I am proposing an amendment to my contract to allow me to use admin time to participate in IMT's this summer. The benefit for the agency is that I would not use my admin time and be unavailable for the district. I have more admin



KITTITAS VALLEY FIRE & RESCUE

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time than I would be able to use, and this would help me, and district limit the amount of time I am away for the large work load we have and are facing.

Bowers Field Fuels Mitigation/Training Burn- We are still looking at another training burn in June. This will be based off fire danger and availability.

Strategic Planning Process: I am needing direction from the board on a timeline to start the process. We will put out a citizen survey out to see what the perception of KVFR is. I will also be sending out a survey to get the citizen advisory group put together for approval by September.

KVFR is in a time of changes, uncertainty and difficult times. I believe in remembering the "Why" we are here and to want to remind everyone of that. The KVFR team going well above and beyond to serve our citizens. We have asked a lot of everyone, and I am grateful for each and every member of KVFR team. I want to thank every member of KVFR and the community. Respectfully,

D.J. Goldsmith
Fire Chief

.....

INTERLOCAL AGREEMENT

Fire Protection Services

This Agreement is entered into between KITTITAS COUNTY FIRE DISTRICT 2 (Kittitas Valley Fire Rescue {KVFR}), a municipal corporation, hereafter referred to as “KVFR” and KITTITAS COUNTY FIRE PROTECTION DISTRICT NO. 4, a municipal corporation, hereafter referred to as “District 4.”

RECITALS

1. This agreement is entered into under the authority of RCW 52.12.031 and in conformity with chapter 39.34 RCW, the Interlocal Cooperation Act.
2. KVFR and District 4 currently each maintain and operate their own fire districts to provide all hazards response including structural and wildland fire suppression and emergency medical services in their respective areas.
3. The purpose of this Agreement is to establish the terms under which KVFR will provide fire protection and prevention.

AGREEMENT

To carry out the purpose of this agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

1. **Fire Suppression:** Subject to the terms of this Agreement, KVFR shall provide a Duty Chief and one apparatus for services to District 4 as follows:
 - 1.1. The KVFR Duty Chief shall also serve as Incident Commander for all incidents that KVFR responds to within District 4.
 - 1.2. KVFR will respond, when available, to the following first alarm incidents: Structure Fire, wildland fire, vehicle fire, hazardous materials call and technical rescues with a minimum of one-duty Chief, one-apparatus (Career or volunteer) when available.
2. **Payment for Fire Protection Services.** In consideration of the Fire Suppression and Prevention services in 2025, District 4 shall pay KVFR \$25,000.00 annually; payable in quarterly installments of \$6,250 invoiced at the end of each quarter. For each successive calendar year of the contract, there will be a 3% inflation on the base amount. 2026--\$25,750 annual; 2027—\$26,523 annual.
3. **Term.** This Agreement shall be effective June 1, 2025, and shall terminate December 31, 2027. The parties may extend the term upon mutual agreement.

4. **Termination.** Either party may terminate the Agreement with 90 days advance written notice. In the event of termination, District 4's financial responsibility shall be prorated based on the effective date of termination.
5. **Finances.** Each party shall remain responsible for the financial operation of its own Fire District and the levying of its tax levy and other revenue sources.
6. **Indemnification and Hold Harmless.** Each party agrees to defend, indemnify, and hold harmless the other party and each of its employees, officials, agents, and volunteers from any and all losses, claims, liabilities, lawsuits, or legal judgments arising out of any negligent or willfully tortious actions or inactions by the performing party or any of its employees, officials, agents, or volunteers, while acting within the scope of the duties required by this Agreement. Each party shall be responsible for its own legal costs and attorneys' fees. This provision shall survive the expiration of this Agreement. This provision shall also survive and remain in effect in the event that a court or other entity with jurisdiction determines that this Agreement is not enforceable. It is further specifically and expressly understood that the indemnification provided herein constitutes each party's waiver of immunity under industrial insurance, Title 51 RCW, solely to carry out the purposes of this indemnification clause. The parties further acknowledge that they have mutually negotiated this waiver.
7. **Insurance.** Each party shall provide insurance coverage for all operations, facilities, equipment and personnel of its Fire District. Each party shall furnish to the other party, appropriate documentation showing that such coverage is in effect.
8. **Miscellaneous**
 - 8.1. **Property Ownership.** This Agreement does not provide for jointly owned property. All property presently owned or hereafter acquired by one party to enable it to perform the services required under this Agreement, shall remain the property of the acquiring party in the event of the termination of this agreement.
 - 8.2. **Administration.** This Agreement shall be administered by the Boards of Commissioners of both Districts.
 - 8.3. **Non-Waiver of Breach.** The failure of either party to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances, shall not be construed to be a waiver or relinquishment of those covenants, agreements, or options, and the same shall be and remain in full force and effect.
 - 8.4. **Resolution of Disputes and Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If the parties are unable to settle any dispute, difference, or claim arising from the parties' performance of this Agreement, the exclusive means of resolving that dispute, difference, or claim, shall only be by filing suit exclusively under the venue, rules, and jurisdiction of the Kittitas County Superior Court, Kittitas County, Washington, unless the parties agree in writing to an alternative dispute resolution process. In any claim or lawsuit arising from the parties' performance of this Agreement, each party shall pay

all its own legal costs and attorneys' fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the parties' right to indemnification under this Agreement.

- 8.5. **Assignment.** Any assignment of this Agreement by either party without the prior written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.
- 8.6. **Modification.** No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of each party and subject to ratification by the legislative body of each party.
- 8.7. **Entire Agreement.** The written terms and provisions of this Agreement, together with any Exhibits attached hereto, shall supersede all prior communications, negotiations, representations or agreements, either verbal or written of any officer or other representative of each party, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement.
- 8.8. **Severability.** If any section of this Agreement is adjudicated to be invalid, such action shall not affect the validity of any section not so adjudicated.
- 8.9. **Notice.** All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective upon personal service or three (3) business days after the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- 8.10. **Benefits.** This Agreement is entered into for the benefit of the parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.
- 8.11. **Non-Exclusive Agreement.** The parties to this Agreement shall not be precluded from entering into similar agreements with other municipal corporations.
- 8.12. **Reimbursable Billing:** Kittitas County Fire District 4 will be the billing agent for all reimbursable incidents that KVFR responds to.

IN WITNESS, the parties below execute this Agreement, which shall become effective on the last date entered below.

**KITTITAS COUNTY FIRE DISTRICT
DISTRICT NO. 2**

**KITTITAS COUNTY FIRE PROTECTION
DISTRICT NO. 4**

By:_____

Ross Ogan, Chair

Board of Fire Commissioners

Its_____

DATE:_____

By:_____

Brian Stockdale, Chair

Board of Fire Commissioners

Its_____

DATE:_____

INTERLOCAL AGREEMENT
FOR EMERGENCY AID RESPONSE BETWEEN
YAKIMA COUNTY FIRE PROTECTION DISTRICT 14

And

KITITITAS COUNTY FIRE PROTECTION DISTRICT 2 (KVFR)

THIS INTERLOCAL AGREEMENT is made and entered into this 8th day of May 2025, by and between Yakima County Fire District 14 (Nile), a Washington municipal corporation (hereinafter referred to as "YFD14") and Kittitas County Fire Protection District 2 (Kittitas Valley Fire Rescue {KVFR}), hereinafter to as "KVFR"), the entities hereto collectively referred to as the "Fire Agencies". This Agreement is entered into under the provisions of RCW 39.34, the Interlocal Cooperation Act.

I. Recitals:

WHEREAS, YFD14 and KVFR maintain organized and equipped fire agencies for the benefit of the residents of their respective jurisdictions; and

WHEREAS, it is the purpose of the Interlocal Cooperation Act and this Agreement to permit local governmental organizations to make the most efficient use of their resources by enabling them to cooperate with other government agencies for the purpose of mutual advantage; thereby providing services and organizing facilities in a manner, pursuant to appropriate forms of governmental organization, which best fits with geographic, economic, population, and other factors that influence the needs and development of local communities; and

WHEREAS, it has been determined by each of the parties hereto that it would be in the best interests of the residents of the respective jurisdictions, and of mutual benefit to the delivery of emergency services if, in some circumstances, the services of the Fire Agencies may be extended beyond their corporate limits or jurisdictional boundaries to provide emergency services on behalf of the other party to this Agreement; and

WHEREAS, the parties hereto desire to enter into an Emergency Mutual Aid Response Agreement wherein, under certain circumstances, one of the Fire Agencies hereto will respond to an emergency incident within the corporate limits of the other Fire Agency; and

WHEREAS, the Fire Agencies desire to set forth their rights, duties, and responsibilities with respect to said Emergency Mutual Aid Response obligations as allowed by State law; NOW, THEREFORE,

For and in consideration of the covenants contained herein, performed, and to be performed, the parties hereto agree as follows:

II. Terms and Conditions:

The Recitals set forth above are incorporated herein and made a part of this Interlocal Agreement.

Section 1. Insurance and Indemnification. At all times during performance of the services associated with this Agreement KVFR and the YFD14 shall secure and maintain in effect insurance to protect YFD14 and KVFR from and against all claims, damages, losses, and expenses arising out of or resulting from the performance of this Agreement. The Fire Agencies shall provide and maintain in force insurance in limits no less than that stated below, as applicable.

A. Commercial General Liability Insurance. Before this Contract is fully executed by the Fire Agencies YFD14 and KVFR shall each provide the other party with a certificate of insurance as proof of commercial liability insurance and commercial umbrella liability insurance with a total minimum liability limit of Five Million Dollars (\$5,000,000.00) per occurrence combined single limit bodily injury and property damage, and Five Million Dollars (\$5,000,000.00) general aggregate (per occurrence). The policy shall include employer's liability (Washington Stop Gap). The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. Said policy shall be in effect for the duration of this Agreement.

B. Commercial Automobile Liability Insurance. Before this Agreement is fully executed by the Fire Agencies YFD14 and KVFR shall each provide the other party with a certificate of insurance as proof of commercial automobile liability insurance and commercial umbrella liability insurance with a total minimum liability limit of Five Million Dollars (\$5,000,000.00) per occurrence combined single limit bodily injury and property damage. Automobile liability will apply to "Any Auto" and be shown on the certificate. The required certificate of insurance shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. Said policy shall be in effect for the duration of this Contract.

C. Indemnification and Hold Harmless.

1. The Fire Agencies mutually agree to protect, defend, indemnify and hold harmless the other party's elected and appointed officials, officers, employees, agents, and volunteers from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable costs and attorney fees) resulting from death or bodily injury to any person or damage or destruction to a third party or third parties to the extent caused by any negligent act and/or omission of the indemnifying "at fault" party, its

elected and appointed officials, officers, employees, agents, and volunteers and/or subcontractors, arising out of the performance of this Agreement.

2. If the negligence or willful misconduct of both KVFR and YFD14 (or a person identified above for whom each is liable) is a cause of such third-party claim, the loss, cost, or expense shall be shared between KVFR and YFD14 in proportion to their relative degrees of negligence or willful misconduct and the right of indemnity will apply for such proportion.

3. Nothing contained in this Section, or this Agreement shall be construed to create a liability or a right of indemnification in any third party.

Section 2. The Fire Agencies shall each maintain their necessary worker's compensation coverage for their own employees without cost to the other party to this Agreement. KVFR and YFD14 shall each be solely responsible for their own personnel's compensation, without cost to the other party.

Section 3. The Fire Agencies shall each be fully responsible for all repairs, maintenance, and upkeep of their own individual equipment used pursuant to this Agreement, for all times when said equipment is being used outside of the owner party's geographical boundaries. Said repair, upkeep and maintenance shall include, but not be limited to providing gas, oil, lubrication, parts replacement, and repair of casualty damage.

Section 4. It is understood and agreed by and between the Fire Agencies that every reasonable effort shall be made to ensure all personnel have an opportunity to become familiar with the other Agency's equipment; both Fire Agencies' personnel shall only use and operate equipment they have been trained on and are determined competent to operate safely.

Section 5. It is further understood and mutually agreed by and between the Fire Agencies that the deployment of Fire Agency resources will be accomplished in accordance with a predetermined and agreed upon plan of action utilizing the most current Computer Aided Dispatch (CAD) methodology available to their respective dispatching agencies.

Section 6. The Fire Agencies further understand and mutually agree that the services to be rendered pursuant to this Agreement shall be the provision of Fire, Rescue, Hazardous Material, and Emergency Medical Service response.

Section 7. The availability of a Fire Agency's resources and the opportunity to respond to assist the other party at any particular time is dependent on many factors and the ultimate decision on whether emergency resources can be allocated to a particular situation shall rest solely with each Fire Agency's command staff. This Agreement shall not bind either party to the provision of emergency support services to the other party if doing so results in undue risk to the safety of the residents served by a Fire Agency or to the Fire Agency's employees. The intent of this

Agreement is to increase the overall safety to the residents and employees of the Fire Agencies through the pre-planned and coordinated sharing of available resources when available.

Section 8. It is mutually understood and agreed that the most senior officer or firefighter first arriving at a scene shall assume command of the incident until such time as he/she is relieved by an officer representing the jurisdiction having authority over the scene. It is agreed by the Fire Agencies that in some situations an agency may be confronted with an incident for which a more qualified incident commander is available from the other Fire Agency's team. If such a situation arises then it is agreed that the senior officer from the host jurisdiction may, but shall not be required to, delegate authority to a more qualified individual to command the incident. However, in either case the host agency shall retain responsibility for the incident.

Section 10. It is understood and agreed by and between the Fire Agencies hereto that this Agreement is made with the understanding that no charges will be assessed by a responding party to the recipient party for services provided in the recipient party's primary jurisdictional service area. It is also understood and agreed that the Fire Agencies may provide services to areas within or adjacent to the jurisdiction in which fees for services are charged (i.e. federal jurisdiction lands). When a Fire Agency provides services to those "fee for service" areas, the Fire Agency primarily responsible for serving those areas agrees to reimburse the responding agency for its services in accordance with acceptable reimbursement standards.

Section 11. A Fire Agency's inability or refusal to provide emergency service assistance to areas or locations served by the other Agency under separate contracts or agreements shall not affect the application of this Agreement with respect to areas not subject to separate contracts or agreements.

Section 12. Safe and successful implementation of this Agreement is dependent upon adequate cooperative training and familiarization efforts by and between the Fire Agencies. To facilitate these cooperative efforts the Administrative Board shall delegate responsibility to a Training and Equipment Group comprised of members from each of the participating agencies. This Training and Equipment Group shall be responsible for developing and implementing joint training opportunities for the members of the Fire Agencies to assure that safety and efficiency is maintained within the joint operations of the Fire Agencies.

Section 13. This Agreement shall become effective thirty (30) days after being signed and shall remain in full force and effect for one year from the date first indicated above. The Agreement shall be automatically renewed from year-to-year by the parties hereto, said renewal being subject to the completion of an annual review and written report representing call numbers the Fire Agencies cooperatively responded to during the term together with other relevant data that provides a summary of the outcome of this cooperative effort at the end of each term, unless the Agreement is otherwise terminated prior to renewal. A fire agency may

withdraw from this agreement by providing ninety (90) days written notice of its intent to withdraw to the other fire agency. If one fire agency withdraws the agreement is terminated.

Section 14. Severability. If any provision of this Agreement or its application is held invalid, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected.

IN WITNESS WHEREOF the parties have hereunto placed their hands and seals on the day and year first indicated.

KITTITAS VALLEY FIRE & RESCUE

By: _____
Ross Ogan, Board Chair

By: _____
Jerry Pettit, Commissioner

By: _____
Pat Clerf, Commissioner

By: _____
Scott Ciraulo, Commissioner

By: _____
Neil O’Neill, Commissioner

Date

Attest to: District Secretary

YAKIMA COUNTY FIRE PROTECTION DISTRICT 14

By: _____
Board Chair

By: _____
Board Vice-Chair

By: _____
Commissioner

Date:

Attest to: District Secretary



KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View ▪ Ellensburg, WA 98926 ▪ (509) 933-7231 ▪ mcbridesy@kvfr.org

The following eligibility list shall be valid from October 10, 2024, until October 10, 2025.

Firefighter/EMT Eligibility List

Kyle Martin
Darrick Meyers
Colton Schmidt
Sam Montgomery
Chance Blalock
Logan Nicholson
Mitchell Nass
Bethany Smith
Jackson Abrams
Aaron Nelson
Elijah Irhke
Tyler Rose

Firefighter/Paramedic Eligibility List

Ian Brown



KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View ▪ Ellensburg, WA 98926 ▪ (509) 933-7231 ▪ mcbridesy@kvfr.org

The following eligibility list shall be valid from December 12, 2024 until December 12, 2025

Firefighter/Paramedic Eligibility List

Reid Farnes
Nicholas Harrington
Kory Zipperer

KITTITAS COUNTY FIRE DISTRICT NO. 2
Ellensburg, Washington

RESOLUTION 25-14

- SUBJECT:** Investment Officers
- WHEREAS** Kittitas County Fire District #2 from time to time maintains expense fund balances which are more than current district cash needs; and
- WHEREAS** it would be of benefit to the District to have such funds invested to produce additional income for the District; and
- WHEREAS** RCW 36.29.020 and RCW 39.60 set forth the types of investments in which public funds may be invested; and
- WHEREAS** Resolution 17-25 assigned Manda Beckett as primary investment officer with John Sinclair, Rich Elliott and Shannon Hill were appointed as deputy investment officers; and
- WHEREAS** Resolution 21-26 assigned Sydney McBride as a deputy investment officer in addition to John Sinclair, and
- THEREFORE,** BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District #2, hereby appoint Danae Cramer as primary investment officer with Sydney McBride, DJ Goldsmith, Chris Moen as a deputy investment officers with the following authority and duties:
1. To determine from time to time what monies are available for investment.
 2. To invest and reinvest such available funds in those investments that will yield the best rate of interest for the District for such times as the investment officer may deem appropriate considering the needs of the district.
 3. To report to the Board of Commissioners at its regular meetings all investments that were made.

Adopted this 12th day of June 2025, at the regularly scheduled meeting of the Board of Commissioners.

Attest to:

Board Chair

District Secretary

Commissioner

Commissioner

Commissioner

Commissioner

PERSONAL SERVICES CONTRACT
Between
Kittitas County Fire Protection District 2
(KITTITAS VALLEY FIRE & RESCUE)
and
D.J. Goldsmith, Fire Chief

This agreement is made and entered into by and between Kittitas County Fire Protection District 2 (Kittitas Valley Fire Rescue), acting through its Board of Fire Commissioners ("Board") herein after referred to as "District" and D.J. Goldsmith, hereinafter referred to as the "Employee", for employment as the District Chief Executive Officer ("Fire Chief").

WHEREAS, the District wishes to employ D.J. Goldsmith as Fire Chief of the District; and

WHEREAS, this Agreement sets forth the terms and conditions of employment by the District of the Employee;

WHEREAS, the District desires to provide for certain procedures, benefits and requirements regarding the employment of the employee by the District; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the District and employee agree as follows:

Section 1. Duties and Responsibilities. The duties and responsibilities of employee shall be in accordance with Washington State Law, all applicable ordinances, District policy, Collective Bargaining Agreements and resolutions adopted by the board. The duties and responsibilities of the employee clearly outlined in the attached Job Description, and hereinafter referred to as "Addendum A".

The employee shall assume the duties of Fire Chief and chief executive officer of the District and shall have full responsibility for all District operations, finances, budgeting, statutory and regulatory compliance, facilities, training, emergency response, hiring and firing, personnel, matters (including paid staff and volunteer members), management of consultants and contractors, communications, equipment, implementation of District policy and public relations together with those duties and responsibilities customarily assumed and performed by a chief executive officer of like and similar organizations and as may be otherwise directed by the District. The employee may delegate and assign responsibility to other employees and members of the District at employee's discretion.

The employee has the duty and responsibility and is granted authority to institute any lawful action necessary to effectively execute all the duties set forth in this Agreement and as set forth in the position description attached hereto as "Addendum A" and incorporated herein by this reference together with all other duties and responsibilities set forth in this Employment Agreement. The District shall provide the employee with the cooperation and resources necessary to exercise such authority.

The employee may engage in public outreach opportunities for the purpose of educating the public as to the services and programs provided by the District, promoting public safety, and creating good public understanding of the use of public funds.

The employee may establish professional relationships with other emergency response jurisdictions and may assist such other jurisdictions in a limited manner in training, consulting, and operational functions consistent with any mutual-aid agreements to which the District is or will become a party.

The employee may regularly consult with other Kittitas County fire districts and jointly meet with the fire chiefs of such districts, at least quarterly, to discuss matters of mutual interest to the fire districts.

Section 2. Term of Agreement.

- a. The employee shall be employed as an "at will" employee subject to the terms of the Agreement as the Fire Chief for the District. The Employee shall be retained commencing on the date of January 1st, 2025.
- b. The first year of this Agreement shall be considered probationary.
- c. At the September 2025 regularly scheduled board meeting, a decision by the board will be made as to whether or not to continue this contract for the additional two (2) years. If the decision is made to not renew the contract the employee will work with the Board on an orderly transition to find the new fire chief and employment under this contract will end on December 31 of that year. The employee will be entitled to benefits outlined in Section 4, for discharge without cause.
- d. Performance benchmarks and expectations will be provided to the employee upon hire. The employee will be held accountable to complete these items in a timely manner as set by the board. Any additional tasks or duties can be assigned by the board at any time during the duration of this agreement.

Section 3. Discipline and Discharge.

The employee holds the highest executive, operational and administrative position in the District and is, therefore, held to higher standards of performance and attitude than other employees. The District may discipline or terminate the employee for just cause. As used herein, the phrase "for just cause" shall mean:

- a. Conviction of any felony or of a misdemeanor involving dishonesty; Commission or any act of fraud, dishonesty, misappropriation of funds, embezzlement, immoral conduct in the rendering of services on behalf of the District;
- b. Current illegal use of drugs, substance abuse, being under the influence of alcohol while on duty, or violation of the District's drug and alcohol policies;
- c. Mental or physical unfitness, as determined by a licensed physician agreed upon by both parties, for the position which the employee holds, subject to employee's rights of reasonable accommodation under federal and state laws;
- d. Failure to perform the duties described in the employee's job description or herein of this agreement.
- e. Conduct unbecoming.
- f. Mental or physical unfitness for the position of Fire Chief, as determined by a licensed physician agreed upon by both parties, subject to the provisions of the Americans with Disabilities Act and similar state statutes; and
- g. Except as may be specifically referenced herein, the general employment, termination and disciplinary policies of the District do not apply to the Chief.

If just cause charges are filed against the employee, the case will be presented to the board of Fire Commissioners and if a majority of the Board agrees that continued presence on the job by the employee would be dangerous to any other employee, or present a safety or security risk, or is considered conduct unbecoming to the district the employee will be placed on administrative leave. The district may suspend the Employee with full pay and benefits at any time during the term of this agreement for any investigation of misconduct. Such suspension with pay shall only be during the course of any investigation and course of a hearing.

If the District, for just cause considers termination of or issuing discipline to the employee, the employee shall receive notice of any charges against them, and the possible discipline being considered. The employee shall also be advised of the date and time when the district will consider the charges and possible discipline. The employee will be afforded the opportunity to refute the charges, either orally or in writing, before the board and to have representation of employee's choice at the hearing.

A just cause determination may only be made after a hearing wherein the employee is given the opportunity to respond to any formal charges, and only upon a majority vote of the full Board. Prior to

any such hearing, the employee shall have notice a minimum of seven (7) business days prior to such hearing date. At such a hearing, the employee is entitled to be represented by counsel and to call witnesses on employee's behalf.

In the event that the employee is terminated for just cause, including conviction of a felony, the District shall have no obligation to pay severance pay or vacation/sick leave buyouts or any benefit outlined in Section 4 of this agreement.

Section 4. Resignation (Employee voluntarily resigns, retires, contract non-renewal or discharge without cause).

- a. In the event that employee voluntarily resigns or retires from employee's position with the District, the employee shall give the District as much notice as possible. To remain eligible for any lump sum sick leave and vacation buyout, a minimum of four (4) months' advance notice, in writing, must be given to the district.
- b. At termination of employment (retirement, non-contract renewal or discharge without cause), the employee will be eligible for a total 20% of the remaining sick leave bank of hours to be cashed out. The eligible number of sick leave hours for cash out shall not exceed 960 hours. The employee will also be entitled to 100% of the remaining vacation leave bank of hours to be cashed out. The eligible number of sick leave hours for cash out shall not exceed one-and one-half years' worth of vacation at the applicable accrual schedule.
- c. The District may terminate this Agreement, at any time, without cause, by majority vote of the board, and with written notice to the employee. Upon a Board initiated discharge without cause only, the District shall, upon the employee's execution of a full and complete waiver and release of any and all claims against the District, its employees, agents, officers, and commissioners, in a form acceptable to the District, pay to the employee as liquidated damages and as settlement of all claims in connection with such termination an amount equal to the employee's Salary for 6 months. Health insurance benefits through COBRA will be paid at the value of 90% for six (6) months after separation from employment. Such amount shall be paid to the employee in a lump sum within thirty (30) days of the employee's execution of the waiver and release.

Section 5. Salary. The annual salary for 2025 will be \$190,000.

At every September board meeting the salary for the employee will be evaluated for adjustments for the following year, effective January 1. In evaluating the salary, the board shall consider any changes to the scope of work, responsibilities, cost of living adjustments and industry comparable.

- a. Nothing in this Agreement shall preclude the District, in its sole discretion, from granting an additional salary and/or benefit adjustment (either lump sum or as an increase to salary) beyond that provided for in this section, based on actual job performance, change in the scope of job duties or other factors.
- b. The employee's is an FLSA exempt employee and for the purpose of hourly rate of pay is based on hours worked annually. As a full-time, exempt employee, the employee is not eligible for overtime compensation. The employee will be paid a regular, salary in equal amounts regardless of quantity of hours worked.
- c. As an exempt employee, the employee does not receive overtime pay. However, on those occasions during Incident Management Team (IMT) deployments, when the district is reimbursed by a third party (Washington State Patrol, Department of Natural Resources, or other applicable agency) for the employee's time during the incident assignment, whenever remuneration includes pay for extra hours beyond the employee's forty (40) hours. The employee shall be paid an amount equal to one and one-half employee's regular rates of pay for hours worked beyond the forty (40) hours on these deployments.

Section 6. Hours of Work. The work period is established as Sunday through Saturday with normal workdays considered to be Monday through Friday 8:00am to 5:00pm with an average workweek of forty

(40) hours. Under this contract, the board has agreed to a 4/10 schedule from the employee with employee's regularly scheduled workdays to be Monday through Thursday totaling forty (40) hours.

- a. The employee will be required to utilize District procedures for time keeping.
- b. The District recognizes that employee may devote time outside of normal office hours to the business of the district, since exempt employees do not receive FLSA overtime or comp time, the district agrees that the exempt employee may be required to work in excess of 40 hours per week for time sensitive workload issues, special projects, during weekends or any normally scheduled time off will be granted administrative time. Administrative time will be earned and taken on an hour for hour basis and is not eligible for cash out at termination of employment.
- c. The continuing objectives of the District will be best accomplished if the employee has a flexible work schedule. The employee is expected to be on duty and present as the needs of the District require including attendance at Board of Commissioner meetings unless excused in advance by the Board chair. The employee shall determine employee's work schedule using good, sound, and reasonable judgment considering the needs of the District, employee's needs, and the professional practice.
- d. It is understood this agreement shall be interpreted and applied in such a manner which will ensure, to the fullest extent possible, the continued exempt status of the employee. The employee shall provide at every regularly scheduled board meeting a copy of employee's schedule for the month.

Section 7. Holidays. The following days shall be recognized as paid holidays:

- | | |
|---------------------------|----------------------------|
| 1. New Year's Day | 7. September 11th |
| 2. Martin Luther King Day | 8. Veteran's Day |
| 3. President's Day | 9. Thanksgiving |
| 4. Memorial Day | 10. Day after Thanksgiving |
| 5. Independence Day | 11. Christmas |
| 6. Labor Day | 12. Floating Holiday |

It is understood that these holidays are earned as they come throughout the year, although by mutual agreement of the employee and District, the employee may work on a scheduled holiday and take an alternate day off. Any holiday falling on Saturday will be celebrated on the preceding Friday. Any holiday falling on Sunday will be celebrated on the following Monday. A holiday falling within a vacation period shall not constitute a vacation day and a holiday occurring while an employee is on sick leave shall not count against the employee's sick leave credit. If the employee does not complete the full year of employment and has already used holiday time more than that which was earned the employee will be responsible to reimburse the Fire District through payroll deduction.

Section 8. Vacation Leave. The employee shall earn vacation as follows:

<u>Years Completed</u>	<u>Earned Per Month</u>	<u>Earned Each Year</u>
1 – 3 years	8 hours	12 working days
4 – 8 years	10 hours	15 working days
9 – 14 years	12 hours	18 working days
15 – 19 years	14 hours	21 working days
20 – 24 years	16 hours	24 working days
25 years and over	20 hours	30 working days

The employee shall be allowed to carry forward a maximum vacation accrual not to exceed one- and one-half years' worth of vacation at the applicable accrual schedule. Unused vacation more than the amount set forth above shall be forfeited except in the extreme and/or unusual circumstances approved by the Board. The employee will utilize district procedures to request vacation leave. Requests must be forwarded to and approved by the District Secretary and reported to the board during the regularly scheduled commissioner meeting.

Section 9. Sick Leave. The employee shall be entitled to sick leave with pay at the employee's regular rate of pay when unable to perform assigned duties by reason of sickness or injury resulting from causes beyond the employee's control, or when through exposure to contagious diseases, the presence of the employee would jeopardize the health of others. Sick leave will accrue at the rate of eight (8) hours per month. The employee shall also be entitled to carry over a maximum nine hundred and sixty (960) hours of unused sick leave. Any excess of this maximum shall be automatically forfeited.

Section 10. Bereavement Leave. In the event of an incapacitating illness, injury, hospitalization or death of the immediate family (i.e. spouse and children of the employee, parents or step parents, brothers, sisters, grandchildren, grandparents of the employee, and those of the employee's spouse) of the employee, the employee shall be granted up to five (5) days off with pay. If the employee is required to travel out of state to make arrangements and/or attend a funeral of a family member, the Board, at its sole discretion, may grant an additional four (4) days off. The leave off will be charged to the employee's choice of accrued leave. Unused bereavement leave shall have no value at the termination of employment for any reason.

Section 11. Professional Development. The parties agree that continued professional development is a necessary and important part of meeting the obligations of the position of employee. The employee may maintain membership in the Washington State Association of Fire Chiefs, the International Association of Fire Chiefs, local civic and professional clubs and such other organizations, and may obtain periodical publications therefrom all at the expense of the District.

The employee may attend, at the expense of the district and following the district travel policy, annual conferences related to employee's work within the normal training, travel and education budgets. Approval for these events will be done by the Board utilizing the district training request policy.

Section 12. Medical Coverage and Insurance Program. The District will provide a medical, dental with orthodontia and a vision insurance plan for each employee and eligible family members or legal dependents. The District pays 90% of the cost of the monthly insurance premium and the employee will contribute 10% of the premium through payroll deduction.

- a. The District will also provide a \$10,000 basic life insurance policy for the employee.
- b. The District shall offer and pay for "Fit for Duty" medical examinations to the employee on a volunteer basis. Examinations would be conducted at an Occupational/Workplace Health Services Clinic.
- c. The employee plan will be the same medical insurance carrier as all other employees and as negotiated in the IAFF Local 663 contract.

Section 13. HRA VEBA The District will issue a VEBA-HRA to the employee with an amount loaded annually using the following schedule:

• Employee	\$1500.00
• Employee and Spouse	\$3600.00
• Employee, spouse & children	\$3600.00
• Employee and children	\$3600.00

Section 14. Deferred Compensation. The employee is eligible to participate in a 457-B Governmental Deferred Compensation Program as provided by the district, typically it is (DCP-DRS or DCP- EMPOWER).

The District will contribute \$300.00. The employee may contribute any additional amounts thereto up to the maximum permitted under the law and regulations relating thereto but without additional matching.

Section 15. Outside Employment and Activities. The employee shall devote the appropriate attention and energies to the successful fulfillment of employee's duties.

- a. Employment and professional activities outside the scope of this Agreement for another employer or the operation or management of any business or organization shall be allowed provided such activities do not interfere with operation of the district.
- b. Any incident management team (IMT) mobilization must be pre-approved prior to deployment by the Board Chair or designee. Pay associated with IMT deployments can be found in Section 5 of this agreement.
- c. The employee under the course of regular employment may need to serve on professional boards, panels or other public service organizations boards. This activity is permitted provided that such activity does not interfere with employee's duties and responsibilities hereunder, and such organization has taken or takes no action or position contrary to the needs, interests and policies of the District.

Section 16. Annual Fire Appreciation Function. The District will pay for the employee and one guest for the annual Fire Service Appreciation Functions held locally. Said payment will cover the cost of the venue, food and soft drinks. Any additional costs will be the responsibility of the employee.

Section 17. Response Vehicle. The employee shall be assigned a District owned vehicle to effectively perform employee's assigned duties. The usage of this vehicle will be governed by District policy. The District shall be responsible for paying for liability, property damage, and comprehensive insurance, and for the purchase, operation, maintenance, repair and regular replacement of said vehicle. The vehicle is to provide a means for all-hazard, all weather, and 24-hour capable response.

Section 18. Retirement Participation. The District agrees to contribute the Employer portion of the State of Washington, LEOFF II Retirement Plan, and the employee agrees to contribute the employee portion to the same plan for the benefit of the employee. The contributed amounts are established by the Washington Department of Retirement Systems.

Section 19. Uniforms and Clothing Allowance. The District agrees to provide for the employee one (1) Class A Fire District Uniform for use at special Fire District occasions which may occur. The employee will use the District's Quartermaster system for class "B" Uniforms in accordance with district policy. If the employee chooses to not utilize the quartermaster boot(s) for duty and/or wildland boots, the employee will be eligible for the boot stipend rate set by the district. The employee may choose to purchase a boot of greater expense, but the employee will not be compensated for this difference in cost.

Section 20. Residency Requirement. It is required that the employee live and reside within the boundaries of Kittitas County Fire District 2's service area within 120 days from January 1st, 2025.

Section 21. Performance Evaluation. The Board shall prepare all the employees performance evaluations in written form. Evaluations will include a review of the employee's performance, district objectives and note any employee deficiencies to allow for the employee to address board concerns.

- a. During the first year of this agreement the board shall prepare an evaluation of the employee's work performance every three months.
- b. For every successor year in this contract a performance review will be completed during the regularly scheduled board meeting in April and September.

Section 22. Liability Insurance. The District shall provide liability insurance for the benefit of employee for the course in which they perform regular business, for the maximum purposes permitted by RCW 52.12.071.

Section 23. Jury Duty. The District agrees to allow time off with no loss of pay or benefits for jury duty regardless of the number of days involved.

- a. The employee must immediately return to work to complete assigned work hours upon completion of required court hours.
- b. Any funds received for jury duty while on scheduled hours, except for mileage reimbursement, shall be returned to the District.
- c. The following documentation is required for jury duty and shall be submitted to Human Resources
 - Jury Summons (turned in prior to service)
 - Compensation documentation
 - Release from service (provided from the court)

Section 24. Duty Chief and After Hour Responses. Due to the nature of the work, the employee may be called to emergency situations after hours. The employee shall and must participate in the Duty Chief rotation which alternates responsibility between the employee and Deputy Fire Chief. The Duty Chief responsibilities include responding as incident command or support to operations for large incidents in all hazard disciplines (suppression, EMS, rescue, hazmat), complex incidents or when requested by the officer in charge. Typically, the schedule will be assigned one week on, one week off. The schedule of Duty Chief will be mutually agreed between the employee and Deputy Fire Chief.

Section 25. Education Requirement. The employee shall be required to obtain a bachelor's degree or higher from an accredited university. It is preferred that this degree be in Fire Science, Business Administration, Public Administration, or other related field. A progress update on the employee's progression toward a degree must be provided to the board every six months until completion. The employee must hold a bachelor's degree or higher from an accredited university by December 31st, 2027. Failure to do so will result in termination of this agreement and a discharge with cause. The district will not provide any financial assistance to the employee in pursuit of employee's degree.

Section 26. General Provisions.

- a. Any notice required or permitted to be given under this Agreement shall be sufficient, if in writing and delivered personally, via official agency email, or sent by registered or certified mail to the employee at employee's residence, or to the District at its principal office.
- b. This agreement contains the entire agreement between the parties hereto relating to the subject matter hereof, and no modifications of this agreement shall be valid unless made in writing and signed by the parties hereto.
- c. Any provisions hereof which are prohibited by law or are unenforceable shall be inoperative and all of the remaining provisions of this Agreement shall, nevertheless, continue in effect.
- d. In the event of the employee's death, all wages and benefits due the employee shall be handled in accordance with the probate laws of the State of Washington.
- e. This agreement shall be governed by and construed in accordance with the laws of the State of Washington.
- f. The parties agree that any and all claims relating in any manner to employee's employment with the District, or to any termination thereof, whether arising under federal, state, or local statute, ordinance or regulation, or under the common law of tort or contract, or pursuant to any other cause of action, shall be resolved exclusively by final and binding arbitration according to the rules of the American Arbitration Association. Should the employee elect to pursue any such claims to arbitration employee must give the District written notice of that intent no later than sixty days following the final action of the District giving rise to the claim. Unless the parties agree otherwise in writing, failure by employee to give timely notice under this provision shall operate as an absolute bar to any claim in any court or tribunal, public or private. The Arbitrator is hereby empowered to award any relief provided for by any otherwise applicable statute, ordinance, regulation, law, or by common law.

IN WITNESS WHEREOF, the Board of Fire Commissioners for Kittitas County Fire Protection District 2 and the Employee hereto have executed this Agreement on the date set forth below to be effective January 1st, 2025.

DISTRICT REPRESENTATIVES:

Ross Ogan
Chairman, Board of Fire Commissioners

Pat Clerf, Commissioner

Jerry Pettit, Commissioner

Neil O'Neill, Commissioner

Scott Ciraulo , Commissioner

EMPLOYEE:

D.J. Goldsmith, Fire Chief

Date: _____

ATTEST TO:

District Secretary

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, WA

RESOLUTION 25-15

SUBJECT: REVISE APPOINTMENT OF Auditing Officer

WHEREAS, RCW 52 of Washington State, establishes the primary powers for a Fire District and grants legislative and discretionary function to the Board. While the board remains responsible, the Board will often delegate executive and administrative authority to others.

WHEREAS, the statute also delegates specific duties to the Fire District Secretary, such as; preparation, certification and filing of the budget; prepare, vouchers; receive and review county treasurer's monthly reports; payment of claims, annual report of taxing district required by state auditor; and requires responsible officer to account for funds;

WHEREAS, the Board of Fire Commissioners deem it appropriate to enact a new Resolution delegating authority of some of these specific duties upon the Finance Manager, or designee.

WHEREAS, RCW 42.24.080 requires that all claims presented against the district shall be audited before payment by an auditing officer elected or appointed pursuant to statute, and,

THEREFORE, The Board of Fire Commissioners in compliance with RCW 42.24.080 appoints DJ Goldsmith as the primary Auditing Officer and Sydney McBride as the Deputy Auditing Officer.

Adopted this 12th day of June 2025, at a regularly scheduled meeting of the Board of Commissioners.

Board Chair

Commissioner

Commissioner

Attest to:

Commissioner

District Secretary

Commissioner