

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington

Minutes of: Commissioners' Board Meeting
Meeting date: June 8, 2023
Meeting time: 1900
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Neal Houser, Jerry Pettit. Neill O'Neill and Ross Ogan had excused absences.

Others in Attendance: Chief John Sinclair, Deputy Chief Elliott ASM McBride, and numerous firefighters.

1. Call to Order: Commissioner Clerf called the meeting to order at 1900 hours and led the Pledge of Allegiance.

2. Approval of Agenda:

Commissioner Houser made a motion to approve the agenda. Commissioner Pettit seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

3. Consent Agenda

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All the following items were enacted with one motion:

3.1 Approve Proposed Meeting Minutes

- May 11, 2023 Meeting Minutes
- May 25, 2023 Special Meeting Minutes
- May 31, 2023 Special Joint Meeting Minutes

3.2 Acknowledge Correspondence:

- Thank you from KVH for EMS Week
- Thank you to Chief Sinclair from FEMA
- Thank you to Rich Elliott from the Kittitas County EMS Division
- Chief Sinclair 2023 Chief of the Year Nomination
- Thank you from Dorcy Seethoff to KVFR
- Thank you from Nancy Wells to KVFR

3.3 Authorize to pay vouchers

JUNE 2023		
Batch #	Amount	Description
2023.06.01	\$435,088.32	Payroll - General Fund 010
2023.06.02	\$165,851.06	Payroll - EMS Fund 011
2023.06.03	\$39,131.03	Accounts Payable - General Fund 010
2023.06.04	\$19,263.81	Accounts Payable - EMS Fund 011
2023.06.05	\$7,239.48	Accounts Payable - Equipment Fund 041
\$666,573.70		

Commissioner Pettit made a motion to approve the Consent Agenda. Commissioner Houser seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

4. Public Hearing: None

5. Public Comment: Local IAFF 1758 would like to host the annual 4th of July Pancake feed. The Commissioner's are supportive and approve opening up Station 29 for this.

6. Administrative Reports

6.1 Finance: Chief Sinclair presented the attached report and addressed the following:

- The overtime reports are attached for the month of May.
- Tax revenue is starting to come in to the District.
- The audit is going well and they have already completed the onsite portion. They will be remotely reviewing the data and will be in touch soon to schedule an exit meeting.

6.2 District Secretary Report: DS McBride presented the attached report and addressed the following:

- The Peer Support Team has been giving presentations to the organization and will be scheduling time in July to present to the volunteers.
- The Commissioner conference is happening this fall in Tulalip.

6.3 Deputy Chief Report: DC Elliott presented the attached report addressed the following:

- Trauma season is picking up. We are getting into the time of year when we are likely to see these types of calls. We are looking at ways to have immediate access to blood products.
- Interfacility transport numbers are flat.
- We have not seen the transition in our fuels for wildland season yet. It will occur in the next couple of weeks. There have been a couple of starts that go out once the sun goes down.
- Shifts have completed a nozzle study and will be bringing proposals.
- Our recruits are doing well in the academy and will be back at the end of July.
- The hospital needs a temporary place to store their decon trailer during construction and we offered them the back parking lot.
- The incident management teams are understaffed and we need to be prepared to hold onto incidents for a longer period of time. The USA is having a difficult time sending resources up to Canada to help with their fires.

6.4 Chief Report: Chief Sinclair presented the attached report and addressed the following:

- He attended the WA Fire Chief conference and learned about some radio technology advancements.
- We finished sending the Station 29 roof bid packet.
- There has been a couple of smaller fires this year already, but we are still a little way out from fire season.
- He was finally able to get fleet pricing for the approved truck purchases.

6.5 Commissioner Report: Commissioner Pettit reported that Kittcom is meeting next week. They are moving forward to find funding opportunities.

7. Unfinished Business

7.1 Fire District 7 Consolidation Effort: A joint meeting occurred between District 7 and KVFR.

7.2 IAFF Local 1758 Grievance: The Union has not responded to the follow up questions from the board.

8. New Business

8.1 Resolution 23-10 Cancel & Reissue Warrant: Commissioner Pettit made a motion to approve Resolution 23-10. Commissioner Houser seconded the motion. There was no further discussion and the motion passed unanimously.

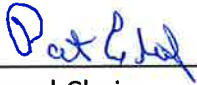
8.2 Fire Chief Contract: Commissioner Houser made a motion to table the Fire Chief Contract until a meeting when the full board can be present. Commissioner Pettit seconded the motion. There was no further discussion and the motion passed unanimously.

8.3 Resolution 23-11 KVFR & KCFD7 Consolidation Effort: Commissioner Pettit made a motion to table Resolution 23-11 until a meeting when the full board can be present. Commissioner Houser seconded the motion. There was no further discussion and the motion passed unanimously.

9. Good of the Order: None

10. Executive Session: At 1930 Commissioner Clerf announced that the Board would be going into Executive Session pursuant RCW 42.30.140(4)(b)- "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress." Commissioner Clerf requested that Chief Sinclair, Deputy Chief Elliott, and ASM McBride remain for the entire executive session to meet with the Board members. The Board is not expected to take further action following the Executive Session. The Executive Session would be for 15 minutes until 1945.

11. Adjournment Commissioner Pettit made a motion to adjourn the meeting. Commissioner Houser seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 1945.



Board Chair



District Secretary

