



KITTITAS VALLEY FIRE & RESCUE

FIRE COMMISSIONER INTERVIEW PROCESS 2019

In filling the vacant KVFR Commissioner seat, the board will first assure that the applicant is eligible to serve as a fire commissioner. To fill this, the applicant must be a registered voter residing within Kittitas County Fire District 2 (Kittitas Valley Fire & Rescue) according to RCW 52.14.010.

Each applicant's letter of interest and statement of qualifications will be assessed utilizing the following criteria:

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| 1. Experience | 20% |
| 2. Public Service | 20% |
| 3. Demographics* | 20% |
| 4. Demonstrated Success | 20% |
| 5. Other | 20% |

*The board believes it is important to appoint commissioners that represent the diversity of our community and the geographic areas of the district.

At the Board Meeting on February 14, 2019, the board will select three to five candidates for interviews. Candidates selected for follow-up interviews will be notified on February 15, 2019. Interviews will be conducted at a Special Meeting of the Board to be set after February 14, 2019.** The following questions will be asked during the interview. Two minutes will be allowed for each answer:

1. Briefly tell us about yourself – education, work experience, hobbies, etc.
2. Why are you interested in serving on the Board of Commissioners for Kittitas Valley Fire & Rescue?
3. What experience have you had in dealing with budgets, policy and personnel issues?
4. What experience have you had in a leadership role working with employees, union and non-union?
5. What do you know about KVFR and the responsibilities of its board of commissioners?
6. Are you now or have you ever been part of any service club, non-profit or community organization, what was your role and what were your accomplishments?
7. Do you have any specific goals or objectives for KVFR that you would pursue if you were appointed as a fire commissioner?
8. What obligations do you have that might interfere with the regular and/or special board of commissioner meetings?
9. Do you have any questions of us?

The board of commissioners will develop criteria for assessing candidate interviews during the regular fire commissioner meeting on February 14. This information will be provided to each candidate in advance of the oral interviews.

** The open public meetings act (RCW 42.30) requires interview be open to the public.