

KITTITAS VALLEY FIRE & RESCUE

**INVITATION TO BID
for**

Station Yard Maintenance

Bid Deadline:

**Monday, November 20, 2018
2:00 p.m.**

NOTICE TO BIDDERS

Kittitas Valley Fire & Rescue Station Yard Maintenance

Bids will be received by Kittitas Valley Fire & Rescue at the headquarters fire station, 400 E. Mountain View Ave., Ellensburg, WA 98926, until **2:00 PM on Monday, November 20, 2018**. Each bid shall be plainly marked **“Yard Maintenance Bid.”**

The station properties to be maintained are located at:

- 400 E. Mountain View Avenue, Ellensburg
- 2020 Vantage Highway, Ellensburg

The contract consists of furnishing all labor, materials, equipment, and other miscellaneous items to maintain the grounds as outlined in Exhibit A, “Scope of Work.”

All Washington State Department of Labor & Industries Prevailing Wage laws apply to the contract resulting from this bid request. Prevailing Wage Laws do not apply to owners of businesses who do the work themselves and do not employ any employees. Contractors with employees must file a Statement of Intent to Pay Prevailing Wages and it must be approved by the Washington State Department of Labor & Industries before work can begin. A five percent (5%) retainage will be then be withheld from all payments until an approved Affidavit of Wages Paid is received. Current prevailing wage rates are shown below:

Effective Date:  [Apprentice Wages](#)

[Benefit Code Key for 10/12/2017](#)

County	Trade	Job Classification	Wage	Holiday	Overtime	Note
Kittitas	Landscape Construction	Irrigation Or Lawn Sprinkler Installers	\$11.00		<u>1</u>	
Kittitas	Landscape Construction	Landscape Equipment Operators Or Truck Drivers	\$11.00		<u>1</u>	
Kittitas	Landscape Construction	Landscaping Or Planting Laborers	\$11.00		<u>1</u>	

Updated wages can be found at:

<https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

Questions should be directed to Shannon Hill by telephone at (509) 933-7231. Kittitas Valley Fire & Rescue reserves the right to reject any or all bids and to waive irregularities or

informalities in the bid or in the bidding. Responsibility and competency of bidders and their subcontractors will be considered in making the award.

Kittitas Valley Fire & Rescue, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

No bidder may withdraw his/her bid after the hour set for the opening thereof or before the award of contract, unless said award is delayed for a period exceeding sixty days.

To set up an appointment to walk through the properties, please call 509-933-7231.

EXHIBIT A – SCOPE OF WORK

**PART 1 – ANNUAL MAINTENANCE
STATION 29 AT 400 E. MOUNTAIN VIEW DR., ELLENSBURG**

Landscape and Lawn Maintenance

- March through October.
- Lawn mowing weekly, or as needed.
- Mowing the native grass occasionally, as needed.
- Trimming along sidewalks, curbs, building edges, and planted beds weekly.
- Power blowing grass clippings from walkways and patios.
- Edging walkways, as needed.
- Lawn weed control to control broadleaf weeds.
- Weed control in all beds:
 - Spring: Pre-emergent weed control.
 - Summer: Spray application to control any additional weeds.
 - March through October: hand pulling weeds, if necessary.
- Trimming and pruning of all perennials, shrubs, ornamental grasses, Arborvitae hedges, ground covers, and trees, as needed.
 - Spring: Pruning of those currently in need of trimming.
 - Fall: Pruning of all others.
- Swale mowing, as needed, to keep it tidy and attractive.
- Leaves raked, as need (spring and fall).
- Irrigation system started in spring, monitored for coverage and run times.
- Irrigation system shut down and winterized in the fall.
- Fertilize lawns three times per year.
- Debris from all landscape work to be cleaned up and removed from property.
- Hand weeding in Critical Area’s area (between the rope and the creek for noxious weeds, 4 times per season).

Price per month:

\$_____ plus Washington State Sales tax

PARTS 2 OF THE SCOPE OF WORK IS INCLUDED ON THE NEXT PAGE

**PART 2 – ANNUAL MAINTENANCE
STATION 21 AT 2020 VANTAGE HWY., ELLENSBURG**

Landscape and Lawn Maintenance

- March through October.
- Lawn mowing weekly, or as needed.
- Lawn weed control to control broadleaf weeds.
- Irrigation system started in spring, monitored for coverage and run times.
- Irrigation system shut down and winterized in the fall.
- Fertilize lawns one time per year.
- Debris from all landscape work to be cleaned up and removed from property.

Price per month:

\$_____ plus Washington State Sales tax